



**Minutes of the Anzac Park Public School P&C General Meeting**  
**APPS Staffroom + Zoom ([recording available here](#))**  
**Tuesday 11 June 2024, 6.30pm**

<b>ATTENDANCE:</b>	Evelyn de Moraes (EdM) <i>President</i> Elissa (Lee) Auzins (LA) <i>President</i> *Erin Byrne (EB) <i>Vice-President</i> *Stephen Edwards (SE) <i>Secretary</i> Erin Coyle (EC) <i>Treasurer</i>	Executive Members
	Corey Googh <i>D&amp;I</i> Tanya Sido <i>Canteen</i> Adrian Steward <i>Safety &amp; Traffic</i> Jill Waller <i>Tunnels &amp; Safety &amp; Traffic</i> Nicole Creenaune <i>Tunnels</i> *Holly King <i>Grants</i>	Non-Executive members
	Unity Taylor-Hill (UTH) <i>Principal</i> Louie Cordwell <i>Asst. Principal, Curriculum &amp; Instruction</i> Rebecca Goswell <i>Asst. Principal, Kindergarten</i>	APPS Representatives
	<b>In the staff room:</b> Tim James, Liz Torokfalvy  <b>*Online:</b> Angela H, Claire Jensen, Justin Wong, Kambiz Mazaheri, Kristie, Idalla, Liam Shim, Michael, Naz Alavi, Chren Byng	Parents / Members
<b>APOLOGIES:</b>	Eleni Endt (EE) <i>Vice-President</i> Jessica Peachey (JP) <i>Secretary</i> Rebecca Wardrop <i>Auditor</i> Alys Holz <i>Social / Fundraising</i> Kate Piper <i>Class Parents</i> Gemma Ash <i>Social / Fundraising</i> Arjun Sido <i>Canteen</i> Lauren Dalla <i>Safety &amp; Traffic</i> Iris Eustice <i>Second Hand Uniforms</i> Ben Hoch <i>Class Parents</i>	

## P&C General Meeting Opened at 6.30 pm

<b>1. APOLOGIES/ OPEN</b>	Apologies were received as per the list above. EdM opened the general meeting by welcoming parents and quickly handing over to roads/safety to chair the Q&A with Tim James.
<b>2. TEAM KIDS (TK) UPDATE</b>	Team Kids were a late cancellation, and will return for the next meeting.
<b>3. TIM JAMES Q&amp;A</b>	<p>Tim James, MP for Willoughby joined for a Q&amp;A with parents. Questions were submitted by parents and citizens in the weeks leading up to the meeting. Please refer to a recording for the output.</p> <p>Topics included:</p> <ul style="list-style-type: none"><li>● Road safety matters around the school, and what can be done to improve them</li><li>● Air quality related to the nearby smoke stacks</li><li>● Green spaces around the community</li><li>● School funding</li></ul> <p>Tim has committed to providing answers to all of the questions raised by parents. These will be shared by the P&amp;C once available.</p>
<b>4. ACCEPTANCE OF MINUTES OF PREVIOUS MEETINGS</b>	The minutes of the previous meeting held on 14 May 2024 were accepted as a true record. The same version of the minutes accepted had been used in mid-May for the MQ bank account application.
<b>5. PRESIDENT'S UPDATE</b>	<p>EdM gave the President's update, covering:</p> <ul style="list-style-type: none"><li>● Acceptance of a \$15k grant for shade covering, and the continued search for more to cover P&amp;C wishlist items</li><li>● The Class Parent social media guidelines, and a reminder for parents to act respectfully in social channels (e.g. Whatsapp, Facebook)</li><li>● A call-out for Envirobank volunteers to help co-ordinate the collections each month. If you'd like to volunteer</li><li>● The Mountain Top Night Market event being deferred to next year, following a struggle to get enough volunteers to host the event this year.</li></ul>
<b>6. BUSINESS ARISING FROM PREVIOUS MEETING MINUTES</b>	Actions and updates were included in the agenda.
<b>7. CORRESPONDEN CE IN/OUT</b>	There was no correspondence to note for this meeting.

<p><b>8. PRINCIPAL'S UPDATE</b></p>	<p>UTH gave an update, covering:</p> <ul style="list-style-type: none"> <li>● Water-proofing issues causing flood damage in some classrooms (e.g. Denim), causing some movement of classes while this is resolved,</li> <li>● Staffing updates,</li> <li>● UTH joining the Year 6 cohort to gather feedback from students,</li> <li>● Some other events and call-outs, covered in the recording and the newsletter.</li> </ul>
<p><b>9. LOUIE CORDWELL PRESENTATION</b></p>	<p>Louie Cordwell and Rebecca Goswell gave a presentation on supporting mathematics understanding at home. See the recording link on page 1 to watch the presentation (approximately 70 minutes into the video).</p>
<p><b>10. TREASURER'S UPDATE</b></p>	<p><u>General Update</u></p> <p>EC provided an update, following submission of a Treasurer's Report covering the period from the last meeting to 11th June 2024.</p> <p>She noted the following as the main revenue/expense items over the month:</p> <ul style="list-style-type: none"> <li>● Envirobank revenue received and now seemingly up to date,</li> <li>● Some expenses related to legal fees for the Building Fund.</li> <li>● No major events or other revenue to note.</li> </ul> <p>Application for the MQ Bank account has been stalled due to additional requirements to be met.</p> <p><u>P&amp;C Annual Contribution</u></p> <p>The annual P&amp;C contribution was originally scheduled for Term 2, but as per the April/May meeting discussions this was deferred until Term 3 to allow time to determine an appropriate suggested contribution and to work through how establishing the Building Fund would impact contributions.</p> <p>The Building Fund is being established (see below) but it is unclear how long it will take the ATO to subsequently approve DGR status of the fund. This status is required to make contributions to the building fund (i.e. contributions to the air conditioning fund) tax deductible for parents.</p> <p>Tim James queried the lack of air conditioning at the school, and suggested that APPS / P&amp;C continue pursuing grants for this. UTH noted APPS was one of the last schools built that did not have air conditioning funded.</p> <p>EC and LA noted the importance of both the general contribution (covering library resources, smartboard and astroturf replacement, and shade cloth installation not covered by grants) as well as the building fund element (for air conditioning installation).</p>

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Reminder: the general contribution is NOT tax deductible, but the P&C is working to make the building fund contribution tax deductible.

**LA raised a MOTION to:**

- **Leave the P&C Contribution for 2024 unchanged at \$220 for single-student families and \$350 for multi-student families.**
- **Invoice parents for the general contribution in Term 3.**
- **Send a special request for contributions to the building fund later in the year (either Term 3 or Term 4) once tax deductibility is approved.**
- **To allow the general contribution to lend funds to the building fund to cover in shortfall in 2024 and ensure no delay in starting air conditioning installation (once approved by the school / department).**

**This motion was seconded by EC and was PASSED with no objections.**

#### P&C Building Fund

**LA raised a MOTION covering the items described below:**

1. To establish a sub-committee of the Association to manage the Anzac Park Public School Building Fund ('the Fund') pursuant to clause 13 of the Constitution of the Association, with the sub-committee being required at all times to be comprised of a majority of Responsible Persons (as that term is defined from time to time by the Australian Taxation Office).
2. To adopt the "Anzac Park Public School Building Fund Rules" enclosed with this Resolution (available in the P&C google drive) as rules of the Association pursuant to clause 15 of the Constitution of the Association.
3. To take all necessary steps to apply for deductible gift recipient endorsement with the Australian Taxation Office ('ATO') in respect of the Fund;
4. To authorise Paul Neville and/or Reece Morrison of Corney & Lind Lawyers Pty Ltd trading as Vocare Law to execute any required forms to apply to the ATO for deductible gift recipient endorsement purposes, and lodge such documents with the ATO, on behalf of the Association; and
5. To do all acts and sign all documents reasonably necessary to give effect to the above resolutions.

**This motion was seconded by SE and was PASSED with no objection.**

	<b>LA raised a MOTION to appoint EC, LA, and SE as members and responsible persons of the Building Fund, and to appoint EC as the Chairperson of the sub-committee. This motion was seconded by EC and was PASSED with no objection.</b>
<b>11. ROAD SAFETY UPDATES</b>	Roads/Safety gave a quick update, primarily regarding continued discussions with Independent Traffic Consultants.
<b>12. GENERAL BUSINESS</b>	There was no general business raised.
<b>13. CLOSURE OF MEETING</b>	<b>P&amp;C General Meeting was closed at 8.05pm.</b>