



## Minutes of the Anzac Park Public School (APPS) P&C Meeting

### APPS Staffroom

Tuesday 10 May 2022, 7pm

ATTENDANCE:	Joanna Zanello (JZ) Elissa (Lee) Auzins (LA) Carmen Tate Fiona Langbridge Alison Taylor (AT) Louise Griffiths (Secretary) Alex Peutherer (AP) ( <i>Grants Coordinator</i> )	Executive Team
	Unity Taylor-Hill (UTH) ( <i>School Principal</i> ) Jeremy Hart ( <i>Deputy Principal, Yrs.3-6</i> ) Ruby Kerr ( <i>Yr2 Assistant Principal</i> )	APPS Representatives
	Kirsty Cranfield (KC) ( <i>Parent</i> ) Stacey Bark ( <i>Parent</i> )	
APOLOGIES:	Ian Hindley (IH) ( <i>Treasurer</i> ) Kathryn Allen (KA) ( <i>OOSH Coordinator</i> )	

1. OPEN:	LA welcomed parents to the APPS P&C meeting which opened at 7.02pm.
2. MINUTES OF PREVIOUS P&C MEETING:	Minutes of the P&C meeting held on Tuesday 8 February 2022 were accepted as a true record by KC.
3. CORRESPONDENCE IN/OUT:	Addressed in item 7 of the agenda.
4. PRESIDENT'S UPDATE:	JZ and LA addressed this item.  <b>Mother's Day breakfast 6 May 2022:</b> Noted that the event went extremely well and was appreciated by the school community, especially Years K-2 who haven't been able to engage with the school on an informal basis given COVID restrictions over the past 2 years.  Overwhelming volunteer support for the event which was hugely appreciated.

	<p><b>Incorporation:</b> JC finalising the paperwork for P&amp;C to become an incorporated association. The advantages of incorporation include:</p> <ul style="list-style-type: none"> <li>• access to grants</li> <li>• capacity to hold P&amp;C meetings electronically</li> <li>• greater flexibility around the frequency of P&amp;C meetings</li> <li>• ability for P&amp;C to run onsite OOSH, clothing shop etc</li> </ul> <p><b>ACTION:</b> JC will confirm once incorporation is complete.</p>
<p>5. PRINCIPAL'S UPDATE</p>	<p>UTH addressed this item.</p> <p><b>Mother's Day breakfast 6 May 2022:</b> Reiterated the sentiments from the P&amp;C in relation to this event, particularly the opportunity to informally connect with the school community once again and the support from the volunteers.</p> <p><b>Transport for NSW (TfNSW):</b> UTH and JZ attending meetings each term with TfNSW, Early Works Contractor and the Main Works Contractor. School is awaiting completion of a Management Plan from the Main Contractor to understand how well the school's concerns have been reflected and understood with respect to heavy works around the school including vehicle movements, sound proofing etc. Management Plan is expected June 2022.</p> <p><b>ACTION:</b> UTH to table Management Plan at June P&amp;C meeting for consideration.</p> <p><b>Environmental Protection Agency (EPA):</b> UTH confirmed that a mini Koala (air quality reader) was installed at the school last term. The Koala is assessing air quality but the data has not yet been released on the EPA website. UTH continues to liaise with EPA.</p> <p><b>ACTION:</b> Update to be provided at next P&amp;C meeting.</p> <p><b>Teacher Shortages:</b> continue to impact <b>all</b> schools in the area. The close contact rules during Term 1 posed problems due to the availability of teachers/support staff. The school has access to a bank of casual teachers, although it was noted that availability of bank staff remains a problem. APPS employs 2 casual teachers each day to assist. During high staff absenteeism, school programs are reduced such as Learning support. At critical points, classes have been split across the grade, although it was noted that this is a last resort option. School continues to experience staffing difficulties into Term 2 which is reported to the Department of Education (DoE) on a daily basis.</p>

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**OOSH:** KA and UTH continue to meet with TeamKidz every fortnight and Teamkidz receptive to feedback around supervision concerns.

**Projects:** Outdoor Kitchen (P&C funded) will be installed at the Agricultural Terrace in the next couple of weeks along with an outdoor classroom. School is looking forward to offering a Garden Program to students with cooking classes.

**Aboriginal Education Consultative Group (AECG):** The school is looking to create a Yarning Circle in the Bamboo Grove and is currently working on design ideas with an Indigenous Landscape Design company. Parent representatives are assisting with the project.

**Teaching Staff:** Lydia Janabi's relieving Principal position has been extended. Holly Wilson has moved into the Deputy Principal role. Ms Goswell has moved into the Stage 3 Deputy Principal role. Ms Sackville will return from maternity leave during Term 3 on a part-time basis.

There is a vacant General Assistant role – casual replacement starting next week.

**School Communications:** The school received 121 parent responses from the Student Led conference survey and UTH is working through these.

Grade website: Work continues to increase accessibility to parents.

Acknowledgment that there is a general level of confusion across the school community about where to go for school information. P&C are also looking into this issue.

Compass: is being considered as a strong contender to replace Sentral. Compass provides improved communication channels and more targeted messaging. Appears more intuitive and user-friendly and allows parents to record absences, manage permission notes, payments, view student reports etc through one app.

**ACTION:** Compass presentation to be provided at P&C meeting during Term 3.

**NAPLAN:** Commenced this week for Yrs 3 & 5. NAPLAN is being delivered online, the benefit being that the questions adapt to the competency of each student as they progress through the assessment. Catch ups are also available for absent children.

**Public Speaking competition:** Years 5-6 will be taking part in the multicultural perspectives public speaking competition.

**Mountain Top:** to be held on the last Thurs of Term 2.

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	<p><b>Wilandro World Heritage Area:</b> In Term 4, Year 6 (along with students from Lane Cove Public School) will take part in an immersion experience at the Wilandro World Heritage site. This is the first time this has been offered since 2019.</p>
<p>6. TREASURER'S UPDATE</p>	<p>JZ addressed this item as IH was an apology for the meeting. In summary:</p> <ul style="list-style-type: none"> <li>• Closing balance: \$205.5k</li> <li>• Second hand uniform sales have raised about 75% of the 2021 full-year total. Similarly, Envirobank revenue is about 60% of 2021 full-year total with May revenue not accounted for.</li> <li>• Mother's Day breakfast has not been included in the balance for this report.</li> <li>• \$30k of donations to the school, \$15k for the library and \$15k for STEAM resources</li> <li>• \$67k transferred to long-term projects as discussed at the March P&amp;C meeting.</li> </ul>
<p>7. GENERAL BUSINESS:</p>	<p><b>Election Day BBQ/Bake Sale:</b> LA confirmed that the P&amp;C will run an election day BBQ/Bake Sale on the school grounds between 7am-1.30pm. The following was discussed:</p> <ul style="list-style-type: none"> <li>• Volunteer roster with 1hr time slots to be sent out to the school community (Class Parents to assist)</li> <li>• BBQ Bacon &amp; Egg rolls/cakes/savouries to be sold on election day</li> <li>• Bake sale donations to be dropped off Friday afternoon or election day morning</li> <li>• APPS Facebook Parents page to be updated with details in the coming days</li> </ul> <p><b>Colour Run:</b> P&amp;C is keen to gauge interest from the school community about whether to proceed with the event. Suggested that a short survey be sent out to the community. Advised that 30+ parent volunteers will be required to run a successful event. If there is sufficient interest, the event will go ahead and Kindergarten students will be offered an opportunity to participate for a small fee. St Leonards Oval is currently booked for 19 June 2021.</p> <p><b>ACTION:</b> JZ to conduct survey to gauge interest. If there is sufficient interest KC will organise the event including parent volunteers.</p> <p><b>Tunnel Works Update:</b> Discussion was held around engaging with TfNSW to provide a land bridge across the Warringah Freeway between Miller Street and Ernest Street to prevent vehicle fumes from polluting the school environment.</p>

**ACTION:** It was **Approved** that AT represent the P&C and press upon TfNSW to install a land bridge given the non-availability of green space and high levels of vehicle pollution around the school.

**Konnective:** As previously discussed, it was agreed that there are too many communication forums leading to confusion amongst the school community. It was agreed that a streamlined, centralised approach was required. Discussion also ensued about the usefulness of the P&C website and the P&C information on the school website. LA advised of the dwindling number of Konnective users and discussion ensued about the capability of Compass as a centralised platform of communication.

**ACTION:** It was **Approved** to close down Konnective.

The Approved forms of communication will be:

- Class Parents
- Parents Facebook page
- Office – email
- Compass (once approved and available)

**Grants:** AP will review the criteria from last year for the Sustainable Schools grant, Community Building Partnerships grant and some of the smaller grants to commence the coordination of applications this year.

**Future Fundraising Initiatives:** JZ reiterated that the P&C's focus for this year would be on building the school community once again. P&C voluntary contributions will be the major source of funding for the year.

The P&C are considering organising a social engagement for parents during Term 3 or 4 with more details to come over coming meetings.

**Bathroom Amenities:** JZ advised that two complaints had been received from parents during the week in relation to the absence of toilet paper in the girls' bathrooms.

UTH advised that a bathroom audit was completed, with the following observations:

- missing toilet paper spindles
- broken soap dispensers
- toilet paper not opened
- incorrectly sized toilet paper in the dispensers

UTH has arranged for the necessary repairs and appropriately sized toilet paper provided. Cleaners have been instructed to open the toilet rolls prior to replenishing the dispensers.

Ms Wilson has been in touch with the parents and advised of the actions taken by the school.

NEXT MEETING:	Tuesday 14 June at 7pm.
CLOSED:	There being no further business, the meeting closed at 8.19pm