



## Anzac Park Public School P&C Meeting 08 September 2020, at 7pm Meeting Minutes

- Meeting opened:** Sarah Robinson opened the APPS Parents and Citizens (P&C) meeting at 7:02pm on Tuesday 08 September 2020 in the Staff Room and Zoom.
- In attendance:** **On Site:** Sarah Robinson, Troy Robinson, Kirsty Cranfield, Unity Taylor-Hill; Lydia Janabi  
**Via Video Conference (captured via google forms):** Loic Golliard; Wesam Elnemr; Kim Huggons; Rhys Williams; Lyubomir Trifonov; Sana Naseer; Gillian Heath; Karen Chan; Aletia Deane; Carmen Tate; Richard Berry; Bimal Chandra; Anna Lamb; Alex Wilson; Julia Nelson; Akiko Ike; Ario Ike; Julie-Anne Edwards; Elissa (Lee) Auzins
- Apologies:** Liz Torokfalvy
- Minutes from:** Troy accepted the minutes from Tuesday 11 September
- Correspondence In/Out:** Nil
- President's Report:**  
(Sarah Robinson)
- 3rd Zoom meeting
  - Still looking for Envirobank representative. Next collection will be 1<sup>st</sup> Thursday Nov and Dec
  - Teacher's end of year dinner is well received and replaces individual teacher gifts. Will continue to communicate.
  - To all those parents and carers driving please remember the parking and road rules. Especially the no stopping and no right turn into kiss and drop.
- Principal's Report:**  
(Mrs Unity Taylor-Hill)
- Deputy principle Amy Sackville and Olivia Havelka have been awarded the ACEL (Australian Council of Educational Leaders) **leadership award** – Amy for Learning for Life and Olivia for up and coming leader.
  - **Students reporting** process: reviewed feedback which will incorporate this including checklist within guidelines which will continue based on feedback. Will return to Sound, Basic, Above rating. Working with team on template including comparison data which will be included.
  - New school **4 year plan** in progress. Will undertake situational analysis which will get family input through focus groups and surveys.
  - Front stairs fixed last Saturday so hopefully bunting will come down. There will also be additional work in school holidays, including the lift shaft.
  - Number of panels being held for **new Teachers**. A number of positions are close to being filled. Starting recruitment for 2nd Deputy Principle for 2021.
  - **Parent teacher conferences** happening over the next few weeks. Directory will be sent with zoom links for each teacher. Parents will sit in the waiting room until the teacher is ready. Will need to be punctual. Also phone available for those who can't use zoom. This will be just parent and teacher as adding students is to complex.
  - Covid impact to **events**:
    - Kindergarten transition – due to Covid have had to cancel playgroup. Creating videos of the space for new starters. Looking to see how we do orientation.
    - Swim sessions has been cancelled this year for our Year 2 students.
    - BYOD for year 2 families – working on a website to present the info with Q&A section. Looking to realise in next week.
  - 21/22 Oct school photos will go ahead
  - Multicultural speaking event will go ahead.

**Treasurers Report:**  
(Di Manoughian)

**CBA: \$63,990.83 (Sunday)**

- Playground equipment has largely been paid for and has been installed.
- Additional term three invoice will be sent out this week with the voluntary P&C contribution included.
- Envirobank collections are continuing \$186.50
- Minimal account movement this month, mainly due to lack of usual fundraising activities.

**Income YTD**

Event income: \$1.7K (Welcome BBQ \$1.7K)  
Second hand uniform sales: \$2.7K (majority from sale in term 1)  
Envirobank collections: \$387 to date (latest collection amount still tba)  
Entertainment book: \$514  
Playground grant: \$20K

**Expenses YTD**

Playground equipment: \$170K (balance still to settle, approx. \$4-5K)  
Event expenses: \$1.2K (Welcome BBQ)  
Donation APPS \$1,500 for teacher and staff thank you lunches  
Subscriptions: \$650 (Konnective, Xero)  
Insurance: \$575 (increase due to number of pupils in school being greater)

**General Matters:**

**Tunnels Update – (Rhys Williams).**

- Please see attached document

**Out of school hours (OOSH) tender process (Unity Taylor-Hill)**

- Current contract with Jigsaw ended at end of 2019 so the school is obliged to stick to department tender process which is run outside the school for both Canteens and OOSH.
- Due to Covid the tender process was postponed till mid-2020.
- Rigorous process and very happy with the outcome
  - Tender went out through Tenderlink with close to 20 companies bidding.
  - Panel reviewed the bids with school and P&C and teachers represented on the panel.
  - Weighting includes a number of elements such as fees & costs; training of staff; food. Scored as per Dept. of Education process.
- Team kids were successful and will take over from Jigsaw for vacation care in Jan 2021. Jigsaw will continue to week 10 term 4 to ensure as little change for students.
- Team kids was chosen for a number of reasons:
  - Although the ratio of adults to students is 1:15 Team Kids has offered 1:10 ratio which allows more adults. In addition they have more leadership on the ground including split for older age groups.
  - 45% of team have teacher qualification.
  - Offer Clubs and Zones: Zones similar to current provider PLUS extra curriculum activities at no additional cost which students can attend e.g. STEM; Gardening; Cooking
  - Lots of background support with kids with additional needs and disabilities
  - Costs – minimal difference around \$1 per day
  - Team Kids will continue to be eligible for the additional space so will be allowed 320 students.
  - Have lots of services in Vic and NSW. Referees were very positive incl. keen to be part of the school community.
- Transition
  - Change is difficult and Jigsaw have done a great job. Confident that Team Kids will add value and will be a long term change for 8 year term
  - Unity has met with both providers for smooth transition and requested the current and waitlist from Jigsaw so this can be provided to Team Kids
  - Team Kids are very open to employ current Jigsaw team which is supported.
  - Parents will need to enrol with Team Kids but looking to work behind the scene to make it as smooth as possible.
  - Will need to do an online enrolment. As long as the info is shared with school we can ensure privacy and current bookings and waitlist is maintained.
  - Email sent with all the information and Team Kids will hold a Zoom meeting in early 4 November.

**Treats at school – (Amelia Joseph)**

- Raise the number of treats at the moment for kids having birthdays e.g. chocolates 3 or 4 days a week.
- Discussed this time last year as cohort means there are a large number of kids included.
- Put another reminder for not sharing food and also another alternative ways to celebrate
- Will remind the Teachers that we will not share food to ensure there is consistency.

Contact to the P&C at [anzacparkpandc@gmail.com](mailto:anzacparkpandc@gmail.com) or via the Konnective App

Meeting Closed at 7.46pm

Next Meeting – Tuesday 3 November 2020, 7pm