



Anzac Park Public School P&C Annual General Meeting

10 March 2020, at 7pm

Meeting Minutes

Meeting opened: Joanna Zanello opened the APPS Parents and Citizens (P&C) AGM at 7.06pm on Tuesday 10 March 2020 in the Staff Room.

In attendance: Joanna Zanello, Briony Geekie, Elissa (Lee) Auzins, Kathryn Allen, Unity Taylor-Hill, , Troy Robinson, Sarah Robinson, Kate Ferati, Evelyn Renata De Moraes, Bimal Chandra, Ryan Lawson, Natasha Huxstep, Carmen Loecherer, Carmen Tate, Martin Bregozzo, Grant Kepler, Liz Torokfalvy, Leah Allen, Sriashtee Lalwani, Fleur Bogne, Bronwyn Lorenc, Sian Elliot-Doyle, Delphine Aggoune-Soustre, Alison Taylor, Marlin O'Leary, Lydia Janabi

Apologies: Fiona Dunne, Rhys Williams, Courtney Statos, Rebecca Murray

Minutes from: Grant Kepler accepted the minutes from 12 March 2019 AGM

Correspondence In/Out: Pamphlets from State Government relating to Western Harbour Tunnel

President's Report:

(Joanna Zanello)

- Playground Equipment going to tender this week
- Grant, Unity and Jo met with NS Council with ongoing concerns of roads in the vicinity and advised roles/representation from school would be changing. Advised traffic issues predicted by Grant 4 years ago have come to fruition
- Unity and Jo met with canteen provider last week to raise issues re: pricing, app, late lunch, portion size & wrong lunches. They 100% want to work with the community, recommend to use direct email rather than contact via the app tech team
- Special Mention of thanks for Victoria Hoch & Alison Taylor and the wider P&C team for the work done
- Lee, Briony and Kathryn thank you, could not have done it without you
- Members of the P&C Executive thanked Jo for her leadership and outstanding work as P&C president over the past 2 years

Principal's Report:

(Mrs Unity Taylor-Hill)

- Wanted to give the outgoing P&C Executive team a thank you. Over the past 2 years the P&C has come a long way and required a significant amount of work behind the scenes in bringing the community together. For example, the Playground Equipment. The

school is better for their work, now and moving into the future.
Special mention of thanks for Alison Taylor and Grant Kepler

- School continues to grow, Foundation year in year 4 this year and stage 2 has grown from 5 to 8 classes, overall capacity at APPS is just under 1000 and looks like in 2-3 years we will reach that target
- OOSH tender is currently proceeding, licence ended at end of 2019 but given a one term extension due to the department needing to complete a number of these
- Continue to appoint permanent teaches, last week welcomed 2 new teachers
- Due to students numbers to appoint an additional person to the school office, Fiona will be starting 4 days a week from Term 2
- School Events this year
 - Stage 3 excursion in next few weeks
 - Stage 2 zoo snooze Term 4
 - Small group of year 6 to Mungo (bringing together city & country schools) program run by aboriginal elders
 - Usual events, Mountain Top and Spring Soiree
- Exciting to be wrapping up the 3 year plan and thinking about where we want to go for the next 5 years as a school community and having the vision to bring the community together. Looking forward to working with the parent community on this as the year goes on

Treasurers Report:

As per treasurers report (attached) prepared by Kathryn Allen

(Kathryn Allen)

Appointment of Auditor

Motion Carried – Rebecca Wardrop will continue as auditor in 2020

Election of 2020 P&C Executive & Office Bearers

Unity (returning officer) declared all the P&C Executive & Office Bearer positions vacant

Role	Who	Moved	Seconded
President	Sarah Robinson & Troy Robinson	Alison Taylor	Elissa (Lee) Auzins
Vice President	Bimal Chandra	Joanna Zanello	Troy Robinson
Treasurer	Vac		
Secretary	Vac		
Traffic Coordinator	Liz Torokfalvy	Joanna Zanello	Sara Robinson

OOSH Coordinator	Kathryn Allen	Liz Torokfalvy	Joanna Zanello
Second Hand Uniform Coordinator	Elissa (Lee) Auzins	Liz Torokfalvy	Briony Geekie
Communication Coordinator	Elissa (Lee) Auzins	Grant Kepler	Liz Torokfalvy
Fundraising/Social Coordinator	Fiona Dunne & Joanna Zanello	Liz Torokfalvy	Fleur Bogne
Class Parent Coordinator	Kate Ferati	Joanna Zanello	Troy Robinson
Canteen Coordinator	Ryan Lawson	Liz Torokfalvy	Troy Robinson
Tunnels Coordinator	Rhys Williams	Alison Taylor	Joanna Zanello
Sustainability Coordinator	Carmen Loecherer	Liz Torokfalvy	Natasha Huxstep
Creative Arts Coordinator	Briony Geekie	Bimal Chandra	Alison Taylor
Sports Coordinator	Courtney Statos	Liz Torokfalvy	Troy Robinson

General Matters:

- 2 vacant positions vacant will remain and promote to the school community to fill them
- 2020 P&C Voluntary contribution discussion
 - Numbers who paid were down last year despite more students enrolled
 - In 2019 - \$220 per child & \$350 per family – all in attendance at meeting agree to contribution remaining the same and also look at viability of and promotion of paying by installments

- School Wish List for 2020
 - 2019 Shark Tank – modification for outdoor kitchen
 - Additional Library resources
 - Additional Steam resources
 - Playground equipment since initially proposed

Contact to the P&C at anzacparkpandc@gmail.com or via the Konnective App

Next AGM 9 March 2021

Meeting Closed at 7.57pm

2019 Annual Financial Report

ANZAC Park Public School P&C

31 December 2019

Contents

President's Declaration	3
Profit & Loss	4
Balance Sheet	5
Notes to the Financial Statements	6

Presidents Declaration

The Executive Committee have determined that ANZAC Park Public School P&C Association (APPS P&C) is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

The Executive Committee of ANZAC Park Public School P&C Association declare that:

1. the financial statements and notes, as set out herein present fairly the reporting entity's financial position as at 31 December 2019 and its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements; and
2. in the Executive Committee's opinion there are reasonable grounds to believe that the reporting entity will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Executive Committee:

President: Joanna Zanello

Dated this 9th day of March 2020

Profit & Loss

For the year ended 31 December 2019

	Note	31 Dec 2019 \$	31 Dec 2018 \$
Income			
Envirobank Revenue		2,156	1,438
Event Income		36,110	20,913
Grant Income		-	39,930
Other Revenue		639	-
Parent Contributions		92,803	107,323
Second-hand Uniform Sales		4,040	1,997
Total Income		135,748	171,601
Less Cost of Sales			
Expenditure on Events held by P&C		24,193	12,577
Total Cost of Sales		24,193	12,577
Gross Profit		111,555	159,024
Less Operating Expenses			
Bank Fees		15	15
Depreciation		175	-
Donations		-	370
Donations to APPS School	2	20,157	105,000
General Expenses		75	147
Insurance		460	441
Subscriptions		875	800
Total Operating Expenses		21,757	106,773
Net Profit		89,798	52,251

Balance Sheet

As at 31 December 2019

	Note	31 Dec 2019 \$	31 Dec 2018 \$
Assets			
Bank			
Bank and Cash - CBA		206,005	117,798
Total Bank		206,005	117,798
Current Assets			
Other Receivables		1,722	1,000
Total Current Assets		1,722	1,000
Property, Plant & Equipment			
Office Equipment	3	924	-
Less Accumulated Depreciation Office Equipment		(80)	-
ATO Instant Asset Write-off		95	-
Less Accumulated Depreciation ATO Instant Asset Write-off		(95)	-
Total Fixed Assets		844	-
Total Assets		208,571	118,798
Liabilities			
Current Liabilities			
Accrued Expenses		175	200
Total Current Liabilities		175	200
Total Liabilities		175	200
Net Assets		208,396	118,598
Equity			
Current Year Earnings		89,798	52,251
Retained Earnings		118,598	66,347
Total Equity		208,396	118,598

Notes to the Financial Statements

For the year ended 31 December 2019

1. General Information

The financial statements of the Anzac Park Public School Parents and Citizens Associations (APPS P&C), are presented in Australian dollars, which is APPS P&Cs functional and presentation currency.

APPS P&C was established on 24 February 2016 and is a not-for-profit association.

The financial statements for the year ended 31 December 2019 are authorised on 9 March 2019 by the President of APPS P&C in Cammeray, New South Wales.

1.(a) Statement of Significant Policies

The general purpose financial statements have been prepared in accordance with Australian Accounting Standards – Reduced Disclosure requirements and Interpretations issued by the Australian Accounting Standards Board (AASB) and Parents and Citizens Associations Incorporation Act 1976 NSW. The APPS P&C is a not-for-profit entity for financial reporting purposes under the Australian Accounting Standards.

This financial report is therefore special purpose financial report that has been prepared in order to meet the needs of members.

The financial statements have been prepared on an accruals basis and are based on historical costs unless otherwise stated in the notes.

1.(b) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

1.(c) Trade Receivables and Other Receivables

Trade receivables and other receivables, including distributions receivable, are recognised at the nominal transaction value without taking into account the time value of money. If required a provision for doubtful has been created.

1.(d) Trade Creditors and Other Payables

Trade creditors and other payables, including bank borrowings and distributions payable, are recognised at the nominal transaction value without taking into account the time value of money.

1.(d) Revenue and Other Income

Revenue is measured at the value of the consideration received or receivable.

Interest revenue is recognised when received or receivable.

Grant revenue is recognised in the financial statements when the APPS P&C obtains the control of the grant, it is probable that economic benefits flow to the APPS P&C and the amount of the grant can be measured reliably.

Notes to the Financial Statements

For the year ended 31 December 2019

1.(e) Property, Plant and Equipment

Property, plant and equipment are carried at cost. All assets, excluding freehold land and buildings, are depreciated over their useful lives to the entity.

The carrying amount of plant and equipment is reviewed annually by the Executive Committee to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the asset's employment and subsequent disposal. The expected net cash flows have not been discounted in determining recoverable amounts.

2. Donations to APPS School

For the year ended 31 December 2019 donations to the ANZAC Park Public School from APPS P&C were \$19,530 (2018 \$105,000).

Details for the two donations were as follows:

On the 3 April 2019 the APPS P&C donated \$6,250 being funds for PSSA shirts.

On the 13 August 2019 the APPS P&C donated \$13,280 being funds requested from the school for the installation of Aquafil Stations. These stations were the winning entry in the 2018 ANZAC Park Public School student shark tank competition.

The APPS P&C donated \$628 for the end of year Christmas Party for all ANZAC Park Public School staff (teachers and support staff).

It is expected that in 2020 the APPS P&C will make a substantial donation (expected to be \$200,000) to the ANZAC Park Public School for planned playground equipment.

3. Fixed Assets

	Office Equipment \$	ATO Asset Instant write-off \$	Total \$
Year Ended 31 December 2019			
Opening net book amount	-	-	-
Additions	924	95	1,019
Disposals	-	-	-
Depreciation charge	(80)	(95)	(175)
Closing net book amount	844	-	844
At 31 December 2019			
Cost or fair value	924	95	1,019
Accumulated depreciation	(80)	(95)	(175)
Net book amount	844	-	844

During the year ended 31 December 2019 the APPS P&C purchased a freezer and urn for use at APPS P&C events. These are being depreciated in line with the Australian Taxation Office (ATO) useful life rates.

Notes to the Financial Statements

For the year ended 31 December 2019

4. Contingent Liabilities

At 31 December 2019 the contingent liabilities of the reporting entity were nil.

5. Events after Balance Date

As at 5th March 2020 ANZAC Park Public School has collected voluntary P&C contributions from the 2019 year that are still to be received by APPS P&C. It is estimated that the total amount owing is \$10,000. As the amount is uncertain as at the time of signing this report, the amount has not been included as income or a receivable in these accounts.

No other matter or circumstance has arisen since 31 December 2019 that has significantly affected, or may significantly affect, the APPS P&C's operations, the results of those operations, or the APPS P&C's state of affairs in future financial years.