



## Anzac Park Public School P&C Annual General Meeting

15 March 2022, at 7pm

### Meeting Minutes

**Meeting opened:** Kirsty Cranfield opened the APPS Parents and Citizens (P&C) AGM at 7.04pm on Tuesday 15 March 2022 in the Staff Room and Zoom.

**In attendance:** **In person:** Unity Taylor Hill, Lydia Janabi; Kirsty Cranfield; Diane Manoughian; Fiona Dunne; Elissa (Lee) Auzins, Naz Alavi; Carlos Blanco; Emily Butler; Chren Byng; Haydee Cusihuaman A.; Lauren Dalla; Evelyn De Moraes; Claudia Dreverman; Marcela Gonzalez; Kika Inbar; Jessica Lee; Flynn McDermott; Sally Murali; Velankanni Noronha; Jessica Peachey; Yoko Saito; Kiera Sun; Hemant Tiwari; Evaline Tjhia; Parada Vimolmal; Rebecca Wardrop; Victoria Williams; Sheryl Sharma; Ian Hindley; Louise Griffiths; Kathryn Allan

**Apologies:** Joanna Zanello; Carmen Tate; Alison Tate; Flynn McDermott; Rhys Williams

**Minutes from:** Di Manoughian accepted the minutes from 9 March 2021 AGM

**Correspondence In/Out:** None

**President's Report:** (Kirsty Cranfield)

- **P&C Thanks:** Big thanks from the school for all their hard work over the past 2 years special thanks to Troy and Sarah as presidents and Di as treasurer. Also, thanks to all the P&C who have volunteered to make our school a better place from supporting class parents and communication; liaison with TeamKids and the Canteen; Fundraising; representing our community with regards to the tunnel impacts for the school and many other activities.

- **Fundraising:**
  - Largest fundraiser in 2021 was the **Colour run** which is scheduled to be held in May. Great feedback that this is something that the kids felt part of and allowed everyone to get involved.
  - Monthly **Envirobank** led by Sally
  - **Second-hand uniform** sales led by Lee.
  - **Election BBQ/cake Stall** – thanks to all volunteers
- P&C have **funded** the following from 2021:
  - **STEAM & Library** donated to school \$30K
  - **Outdoor kitchen** will be funded from Colour run
  - **Expert speakers** programme, funded by P&C. Covering a wide range of topics that are commonly mentioned by APPS families that they would welcome more information on.
  - **Started a long-term project** funds to ensure the school continue to support our kids for years to come.
- Successful **Mother's Day** celebration. Really great feedback from all those who attended.

- **Crossing supervisor** – After a number of years of work it's been great that we have Charles onboard who is helping keep our kids safe.
- **Student Representative Council** – P&C worked with the school to promote local businesses.
- **APPS staff Xmas** celebration to say a big thanks to the school for all they do.

**Principal's Report :**

(Mrs Unity Taylor-Hill)

- Thank outgoing P&C team. Troy and Sarah – supporting the school communities for the challenge. Kirsty & Di especially this year. Those outgoing in the sub committee's thanks for the service to the school. Clear research on parents involved in the school and child's outcomes.
- Continued to grow the school – 2022 has 830 students with 35 classes including 2 multi categorical inclusion classes to support inclusion for all students. Builds understanding of D&I
- Covid –
  - Relaxation at the moment and embracing getting families back in the school and bring students together.
  - Looking at whether we bring the school back to one timetable. Makes it easier and enables the kids to do more.
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- Wish list has been shared by the school
- Excited to including new initiatives including student voice to help improve the school. Squads – 10 squads have been set up with teacher and student co-leading who meet twice a term to support whole school programs.
- Continue to meet with TfNSW with regards to the Tunnels work and the impact to the school. Early works for the Warringah Freeway is wrapping up with moving and upgrading. The main work will continue, and Unity will continue to work with them e.g., impact to school programs such as sports.
  - Department of Education – EPA will be setting up air quality monitor and will be available on the live site on the EPA. Hoping to place smaller monitors including one at APPS. Real time impacts on air quality
- Events:
  - Stage 3 camp in a few weeks in the Blue Mountains – do outdoor activities and history learning.
  - Mountain Top – looking forward to bringing back in person to celebrate learning with those around us. June and Dec
  - Creative Arts – band, dance
  - Student led conferences led in two weeks
  - Cross Country and Swim Carnival.
  - Looking at inter school competition
  - Kindness day to support antibullying
  - Harmony day for D&I
  - Mufti day to raise funds for flood charity
- School plan – continue to work towards the school plan:
  - foundation; belonging and
  - synergy (21<sup>st</sup> Century capabilities)
  - Donation from P&C for STEAM has been critical in expanding the STEAM programs.
  - Teachers will continue to train in robotics program for years 3-6
  - Year 2 have 3D printers set up
- Policies: Including student wellness implemented from Department of Education.

Treasurers  
Report:  
(Diane  
Manoughian)

## **CBA: \$201,420.96 (Tuesday 8th March)**

### **Income YTD**

Envirobank collections: \$505  
Other revenue<sup>1</sup>: \$52  
Second hand uniform sales: \$103

### **Expenses YTD**

Subscriptions<sup>2</sup>: \$100

### **Notes**

- Additional financial donations to APPS were finalised prior to AGM today and are detailed in the Annual Financial Report 2021. Over \$100K was donated to the school in the last financial year (some set aside for long term projects) including funding for the speakers programme, STEAM & library resources and also finally the outdoor kitchen project can go ahead. The majority of the outdoor kitchen donation was raised by the colour run sponsorship, a great success.
- Envirobank has started strong, second biggest monthly donation ever, November last year after lockdown was the only one greater! Thanks to all involved.
- Quotations for outdoor kitchen (pupil Shark Tank Project winner 2019) have been obtained and work will be completed this year. P&C will be contributing \$27K to this project, for which financial provision has been made, school is funding the remainder. Funding for this project came from the Colour Run sponsorship efforts. Well done to all involved.

## **2022 Funding Proposal**

- Library resources (\$10K)
- Speaker programme support (\$5K)
- Longer term projects: Astro turf replacement, shade sail additions, classroom smart screen replacement, rooftop terrace play area enhancement and upgrade of the playground sloped area to increase overall usable playground space.

For these combined long-term requests, (projects that are more than a single year of funding), going forward from 2022 onwards we propose 50% of each year end profit will be set aside for these projects. The decision of how much will be allocated to each specific category will be as agreed between the P&C and the school at each year end. It is also proposed that the P&C committee are able to "top up" the long-term project funding by using additional unallocated year end profit if they choose to do so.

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<sup>1</sup> Other revenue: Entertainment book sales, other ad hoc fund raising.

<sup>2</sup> Subscriptions: Xero, Konnective, Zoom.

As an example, if year-end earnings were \$80K, \$40K would be put aside for the above long-term projects.

Unity commented to say a BIG THANKS to Di for long term plans and financial planning which has left the school in an excellent position.

### **Voluntary contribution level: 2022 P&C Voluntary contribution**

Propose this remaining the same as it was in 2021 (and pre-covid years), \$220 per child & \$350 per family.

See attached 2022 Financial Report (Diane Manoughian) and Audit (Rebecca Wardrop)

#### **Appointment of Auditor**

Motion Carried – Rebecca Wardrop will continue as auditor in 2022.

#### **Election of 2020 P&C Executive & Office Bearers**

Unity (returning officer) declared all the P&C Executive & Office Bearer positions vacant

<b>Role</b>	<b>Who</b>	<b>Moved</b>	<b>Seconded</b>
President (Casual positions)	Fiona Dunne, Elissa (Lee) Auzins, Joanne Zanello, Carmen Tate; Alison Miller	Kathryn Allan	Di Manoughian
Vice President	As above		
Treasurer	Ian Hindley	Fiona Dunne	Elissa (Lee) Auzins
Secretary	Louise Griffiths	Bec Wardrop	Elissa (Lee) Auzins
OOSH Coordinator	Kathryn Allen	Fiona Dunne	Louise Griffiths
Grant Coordinator	Alex Peutherer	Kathryn Allan	Di Manoughian

- Exec will decide on non -exec positions and decide how to fill these. President and Vice President vacant positions will remain and promote to the school community to fill them

**APPS P&C  
ASSOCIATION  
CBA BANK  
ACCOUNTS**

It was **RESOLVED** that the present signatories for the CBA:

1. Society Cheque Account; and
2. Long Term Project Provision Account

(together the "**Bank Accounts**"),

be **REVOKED** and that the following P&C Executive Members be **APPOINTED** as signatories to the Bank Accounts:

- Joanna Zanello
- Elissa Louise Auzins
- Ian David Hindley

**General  
Matters:**

- **Incorporated** – (Lee) decision to move to incorporated – eligible for more grants. One off fee \$100 makes us a legal entity. Agreement by all present.
- **2nd hand uniform** – will be calling out for volunteers and uniforms

Contact to the P&C at [anzacparkpandc@gmail.com](mailto:anzacparkpandc@gmail.com) or via the Konnective App

Next AGM 14 March 2023

Meeting Closed at 7.59pm

**Signed**

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**President**

Date: