



## Minutes of the Anzac Park Public School P&C General Meeting

### APPS Staffroom

### Tuesday 11 February 2025, 7pm

<b>ATTENDANCE:</b>	Erin Byrne (EB) <i>President</i> Eleni Endt (EE) <i>Vice-President</i> Alys Holz (AH) <i>Vice-President</i> Michael Jones (MJ) <i>Secretary</i> Erin Coyle (EC) <i>Treasurer</i> Rebecca Wardrop (RW) <i>Auditor</i>	Executive Members
	Nicole Creenaune (NC) <i>Tunnels Coordinator</i> Parad Vimolmal Lauren Dalla Tanya Sido	Non-Executive members
	Unity Taylor-Hill (UTH) <i>Principal</i> Ashleigh Rodgers (AR)	APPS Representatives
	Iris Eustice, Charlotte Griffiths, Evelyn de Moraes, Norman Atashbar, Julio-Anne Edwards  Zoom:  Claire Jensen, Andy & Eileen Vuong, Amir Haji Abolghasemi, Suri CM, Lee Auzins, Jill Waller, Hay Dusky, Kate Chou, Andrei J, Hideyuki Nagai, Tsatsral Batbold, Chren Byng, Prameena Raj, Lu Sun, Sreedevi Madhavan, Behnam Emamian,	Parents / Members
<b>APOLOGIES:</b>	Lisa Garipian - Team kids, Jill Waller, Ben Hoch	

#### P&C General Meeting Opened at 7.05 pm

<ul style="list-style-type: none"> <li><b>APOLOGIES/ OPEN</b></li> </ul>	<p>Apologies were received from JW, BH and LG.</p> <p>EB opened the general meeting by welcoming parents.</p>
<ul style="list-style-type: none"> <li><b>TEAM KIDS (TK) UPDATE</b></li> </ul>	<p>Lisa Garipian provided the following written update</p> <p><b><u>TeamKids Update - February 2025</u></b></p>

---

#### Staffing Changes

- Caitlin, who has been a casual educator with us for 2 years, is now stepping into the role of 2IC and will be supporting both Junior & Senior groups.
- We have had some new casual educators onboarded that will become familiar faces for the children and families.

#### 12Vacation Care Update

- We had another successful Vacation Care and had our new Kindy children join us in January.
- Our Big School Ready program for the kindy children proved to be beneficial in assisting them to become familiar with their surroundings and begin to foster friendships amongst their peers. We had 12 kindy children booked in to one of our Vacation Care days which was a great attendance!
- We had great excursions such as; tour of Allianz Stadium, Bounce, visiting the Maritime Museum & going to the movies to watch Mufasa & Paddington in Peru.
- Our engaging incursions consisted of a butterfly enclosure, bubble soccer and water mania.
- We reached capacity on majority of our excursion days - it was great to have such a high attendance.

#### Term 1 Update

- Attendances have been low however are increasing each week. We anticipate to hit similar attendances as last year which will also mean we have plenty of space for families needing to book in.
- We have our annual Teddy Bear Picnic coming up next Thursday (20th of February) which is another great event to welcome the Kindy children. We encourage the children to bring along their favourite soft toy and will have Teddy Bear themed games and activities.
- Kids Unlimited classes continue to run this term, both the paid and free classes. Reminder that children do not need to be booked in to TeamKids to attend the paid classes however need to be picked up after the class if they are not booked in.

Schedule for the Paid Classes (3-4pm) are:

Monday - Chess

Tuesday - Robotics

Wednesday - Arts & Design

Thursday - Animation

Schedule for the Free Classes (4-5pm) are:

Monday - Chess

Tuesday - Coding

---

	<p>Wednesday - Robotics</p> <p>Thursday - Drama</p>
<p>● <b>ACCEPTANCE OF MINUTES OF PREVIOUS MEETINGS</b></p>	<p>The minutes of the previous meeting held on 12 November 2024 were accepted as a true record.</p>
<p>● <b>BUSINESS ARISING FROM PREVIOUS MEETING MINUTES</b></p>	<p>Nil</p>
<p>● <b>CORRESPONDENCE IN/OUT</b></p>	<p>Nil</p>
<p>● <b>PRESIDENT'S UPDATE</b></p>	<p>Erin outlined the P&amp;C Execs goals for 2025</p> <ul style="list-style-type: none"> <li>● Creating stronger relationships between P&amp;C, School Squads and Class Parents.</li> <li>● Increasing profile of P&amp;C amongst School Community</li> <li>● Continue fundraising initiatives (focus on stage 2 of Air Con and other agreed projects)</li> <li>● Build on internal process including focus on data privacy for P&amp;C members and volunteers.</li> </ul> <p>Subcommittee goals:</p> <p>Social - currently seeking a Social Rep.</p> <ul style="list-style-type: none"> <li>● Parents and Carers fundraising night (ie trivia)</li> <li>● Taking advantage of School as a polling location</li> <li>● Work with other sub committees to support volunteers</li> </ul> <p>Tunnels</p> <ul style="list-style-type: none"> <li>● Be an active participant in the community push to filter the exhaust stack.</li> <li>● Keep school community updated on the WFU/WHT project work, as well as other proposed projects.</li> <li>● Potential upgrade of Anzac Park to close Cammeray Avenue and extend the park to the Ernest Street pedestrian bridge.</li> <li>● 4. Confirm traffic control will be in place for the remainder of the project.</li> <li>● Follow up on WHT Air Quality Community Consultative Committee &amp;</li> </ul>

	<p>see if we have been selected as a community .</p> <ul style="list-style-type: none"> <li>• Advocate for lowering the height of the ventilation building on the Cammeray Park side of the freeway and return the park to the public.</li> <li>• Consider inviting the WHT/WFU project team to a P&amp;C meeting.</li> </ul> <p>Roads</p> <ul style="list-style-type: none"> <li>• Continue advocating for road safety features to be implemented around the school.</li> <li>• Advocate for seatbelts to be used on buses for all excursions.</li> <li>• Follow up with NSC re timeframe /planning/workflow for new crossing at Rosalind at Miller.</li> <li>• Keep abreast of related crossing points utilised by students (i.e. West St at St Thomas Park) and advocate to North Sydney Council.</li> <li>• Collaborate with school to organise a Walk to School Day on Friday 16th May 2025.</li> </ul> <p>Canteen</p> <ul style="list-style-type: none"> <li>• Improve and maintain relationships between the P&amp;C, Welcomeasy and school</li> <li>• Raise awareness of what Welcomeasy can offer the school community</li> <li>• Involve Welcomeasy with P&amp;C fundraising initiatives</li> </ul> <p>Secondhand Uniforms</p> <ul style="list-style-type: none"> <li>• Identify times of the year to open to maximise opportunities for families to buy from the second hand uniform shop.</li> <li>• Continue running successful events</li> </ul> <p>Grants</p> <ul style="list-style-type: none"> <li>• Research grants to help with funding air conditioning for the School</li> <li>• Ensure the successful completion of the active grant project for the playground sun shades</li> <li>• Research additional grant options for future years.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>PRINCIPAL'S UPDATE</b></li> </ul>	<ul style="list-style-type: none"> <li>• 2025 enrollment figures have landed around 745 students. Forming 28 mainstream classes and 3 support unit classes this year. So a total of 31 classes across K to 6.</li> <li>• Due to DoE funding a couple of composite classes were required</li> <li>• Class Parent details forwarded to teachers for Intro on Meet the Teacher night. Working on filling Class Parent gaps.</li> <li>• Parents should check compass calendars for upcoming events</li> </ul>

	<ul style="list-style-type: none"> <li>• Wish list of funding projects forwarded to P&amp;C (Library, Synthetic turf replacement, electronic whiteboard replacement &amp; contributions toward Air con phases)</li> <li>• Teacher numbers are very stable from 2024 to 2025. One new teacher Melissa Smith, lost Nicholas Johnson.</li> <li>• Student Behaviour Management Support Plan is almost complete</li> <li>• Amy Sackville has been working on a new Student Wellbeing Policy.</li> <li>• Students with Mobile Phones and Smart watches need to keep these in bags during school day.</li> <li>• Provided an Update on School Plan (this is the last year of the current plan)</li> <li>• New approach to Co teaching. Some student will spend more time in individual class than in HUBs.</li> <li>• Update on Student Squads</li> <li>• Update on Leadership opportunities throughout the year levels</li> <li>• Focus on student attendance, importance of recording these in compass.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>TREASURER'S UPDATE</b></li> </ul>	<p><b>Treasurer's Report</b>  <b>Erin Coyle - 10 February 2025</b></p> <hr/> <p><b>Cash Flow Report</b></p> <p>This report covers to 9 February 2025. The AGM held on November 12, 2024, did not review the reports from 9 September, so this report covers that entire period.</p> <p>Since the last report (to 9 September 2024) we have received <b>\$122,691.40</b> in income, comprised of:</p> <ul style="list-style-type: none"> <li>• <b>\$16,500</b> in grant funding for playground shade cloths.</li> <li>• <b>\$416.31</b> in Envirobank Income.</li> <li>• <b>\$5,062.99</b> in bank account interest income.</li> <li>• <b>\$7,855</b> in second-hand uniform shop sales.</li> <li>• <b>\$12,429.96</b> in Event Income (covering Trivia, Election BBQ/Bake Sale, and Summer Mountain Top).</li> <li>• <b>\$17,859.14</b> in Other Income, solely from Raffle Ticket Sales, drawn at Summer Mountain Top.</li> <li>• <b>\$62,568.00</b> in Parent Contributions for School Year 2024.</li> </ul> <p>We have paid expenses totaling <b>\$17,630.23</b>, including:</p>

- **\$150.95** in bank fees.
- **\$10,481** in net donations to the school, including:
  - Year 6 Farewell Cupcakes.
  - **\$10,000** Annual Library donation.
  - We also received reimbursement of the **\$500** venue deposit we covered for the Staff EOY Party.
- **\$175** in subscriptions for accounting software.
- **\$6,897.20** for supplies for:
  - Spring Soiree.
  - Election Day & Mountain Top BBQs.
  - Trivia night Catering & Raffle Prizes.
  - Mountain Top Raffle Tickets Sale Platform & Prizes.
- We also are retaining **\$4,011.47** on loan from the school to cover catering, coffee, etc., for the staff on staff development days this year.

Our net cash balance increased by **\$108,998.72**, bringing our overall cash position to **\$355,803.56**.

---

#### **P&C Events: Sept - Dec 2024**

The P&C hosted several events over the period, bringing an overall profit of **\$22,436.90**:

1. **Election BBQ & Bake Sale**
2. **Spring Soiree**
3. **Trivia Night**
4. **Kindy Orientation**
5. **Mountain Top BB**
6. **Major Raffle** (drawn at Mountain Top)

Event	Sales	Expenses	Net Profit
Election BBQ & Bake Sale	\$3,652.61	\$440.50	\$3,212.11
Spring Soiree	\$0.00	\$320.78	-\$320.78
Kindy 2025 Orientation	\$0.00	\$0.00	\$0.00
Trivia Night	\$5,558.85	\$2,086.00	\$3,472.85
Mountain Top Raffle	\$17,859.14	\$4,049.92	\$13,809.22

	Mountain Top BBQ	\$3,218.50	\$955.00	\$2,263.50
	<b>Total</b>			<b>\$22,436.90</b>
	<p>We would like to thank the families who donated bake sale goods for the election day and Kindy 2025 orientation, and <b>Team Kids</b> for their generous support providing bread, sauce, and their time assisting with the Mountain Top BBQ.</p> <hr/>			
	<b>Grant Funding Received</b>			
	<p>As previously announced, we have successfully received <b>\$16,500</b> in grant funding from the Department of Communities and Justice to contribute towards the cost of installing shades in our playground. These funds will be transferred to the school upon request, and we are looking forward to seeing these installed once plans are approved.</p> <hr/>			
	<b>Donations to APPS</b>			
	<p>We made two main donations over the period:</p> <ol style="list-style-type: none"><li>1. To the <b>Year 6 farewell dinner</b>, providing cupcakes for attendees and their families.</li><li>2. Our annual contribution of <b>\$10,000</b> to the school library.</li></ol>			
	<b>Annual Parent Contributions for 2024</b>			
	<p>We received <b>\$62,531</b> in parent contributions for school Year 2024, plus <b>\$37.00</b> in Annual P&amp;C Membership fees received at the AGM.</p> <hr/>			
	<b>Bank Account Updates</b>			
	<b>Building Fund</b>			
	<p>We have successfully established Macquarie Cash Management &amp; Accelerator (savings) accounts for the Building Fund.</p>			
	<b>P&amp;C General Account</b>			
	<p>We have commenced updating the P&amp;C general bank account signatories with both Macquarie and CBA to reflect the 2025 Executive Team.</p>			

	<p>Upon inquiring about closing the CBA long-term account (motioned &amp; passed last August), we discovered logistical challenges, as signatories need to be physically present at the branch together. The account will be automatically closed around June 2025 (six months after the last transaction), so this is the preferred course of action.</p> <p>I continue to sweep funds between the Macquarie CMA and the accelerator to maximize interest earnings.</p> <hr/> <p><b>P&amp;C Lending to Building Fund for Stage 1 Building</b></p> <p>I have obtained ATO confirmation that the P&amp;C can lend to the Building Fund to commence Stage 1 of the Air Con project.</p> <p>However, I have submitted a request for guidance on whether the Building Fund can use future donations to repay the P&amp;C account. It is unclear if this repayment must be at a commercial rate or not.</p>
<ul style="list-style-type: none"> <li>● <b>ROAD SAFETY UPDATES</b></li> </ul>	<ul style="list-style-type: none"> <li>● Rosalind St crossing at Miller Street approved by council. We are waiting on confirmation of when this work will take place. It is funded by a government grant.</li> <li>● Signage at Miller St exit. There will be more signage at the Miller Street exit from the freeway to advise motorists that children cross at this point.</li> <li>● Construction fencing at ANZAC park will be removed soon. Underground services for the WFU/WHT upgrade in Anzac Park. The work is expected to finish within a few weeks.</li> <li>● Unfiltered exhaust stack at the Ernest Street overpass is only going to be 22.5m high, lower than previous advice from the WFU/WHT project.</li> <li>● Question about Crossing guard absence. TfNSW are looking to secure a new permanent crossing guard as a priority. We should have a new crossing guard within weeks.</li> <li>● Kiss n Drop reminder. Reminder to parents to be sent out to ensure the Kiss n Drop zone is being used correctly and parents and carers are not parking there which blocks the flow of traffic.</li> </ul>



<ul style="list-style-type: none"> <li>● <b>GENERAL BUSINESS</b></li> </ul>	<ul style="list-style-type: none"> <li>● Secretary handover</li> </ul> <p>Resignation of Stephen has meant a casual vacancy for the secretary role.</p> <p><b>EB raised a MOTION to nominate Michael Jones for the Secretary Position, Motion 2nd by EE. Motion passed with no objections</b></p> <ul style="list-style-type: none"> <li>● Social Media usage guidelines</li> </ul> <p>MJ presented revised Social Media guidelines to ensure consistent messaging and policy across all P&amp;C supported groups.</p> <p>Feedback requested.</p> <ul style="list-style-type: none"> <li>● New year rollout of events</li> </ul> <p><a href="#">2025 APPS calendar dates - Google Docs</a></p> <ul style="list-style-type: none"> <li>● School Squads</li> </ul> <p>UTH provide an overview of School Squads for 2025 and will share Lead Teacher info for each squad with P&amp;C</p> <ul style="list-style-type: none"> <li>● Envirobank coordination</li> </ul> <p>Discussion about year 6 taking over coordination of the Environbank program and fundraising.</p> <p>Action: P&amp;C to forward proposal to Year 6 Class Parents for feedback and consideration.</p>
<ul style="list-style-type: none"> <li>● <b>CLOSURE OF MEETING</b></li> </ul>	<p><b>P&amp;C General Meeting was closed at 8.35pm.</b></p>