



**Minutes of the Anzac Park Public School P&C General Meeting**  
**APPS Staffroom + Zoom ([recording available here](#))**  
**Tuesday 10 September 2024, 7.00pm**

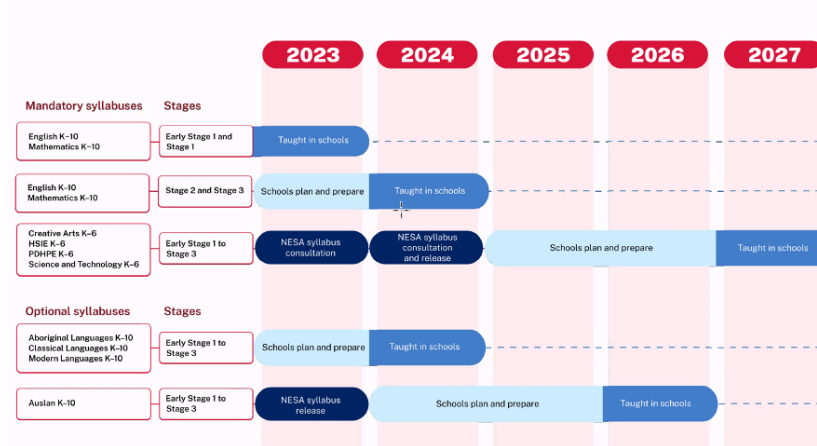
<b>ATTENDANCE:</b>	Evelyn de Moraes (EdM) <i>President</i> *Elissa (Lee) Auzins (LA) <i>President</i> Eleni Endt (EE) <i>Vice-President</i> *Erin Byrne (EB) <i>Vice-President</i> *Stephen Edwards (SE) <i>Secretary</i> Erin Coyle (EC) <i>Treasurer</i>	Executive Members
	Corey Googh <i>D&amp;I</i> Alys Holz <i>Social / Fundraising</i> Nicole Creenaune <i>Tunnels</i> Lauren Dalla <i>Safety &amp; Traffic</i> Tanya Sido <i>Canteen</i> Arjun Sido <i>Canteen</i> *Holly King <i>Grants</i>	Non-Executive members
	Unity Taylor-Hill (UTH) <i>Principal</i> Eloise Coates <i>Asst. Principal</i>	APPS Representatives
	<b>In the staff room:</b> n/a  <b>*Online:</b> Katie Hanely, Yong Cao	Parents / Members
<b>APOLOGIES:</b>	Rebecca Wardrop <i>Auditor</i> Jill Waller <i>Tunnels &amp; Safety &amp; Traffic</i> Gemma Ash <i>Social / Fundraising</i> Jessica Peachey (JP) <i>Secretary</i> Ben Hoch <i>Class Parents</i> Adrian Steward <i>Safety &amp; Traffic</i> Kate Piper <i>Class Parents</i> Iris Eustice <i>Second Hand Uniforms</i>	

**P&C General Meeting Opened at 7.03 pm**

<b>1. APOLOGIES/ OPEN</b>	EdM opened the general meeting by welcoming parents and APPS staff. There were no formal apologies. Informal apologies advised on the previous page.
<b>2. TEAM KIDS (TK) UPDATE</b>	Team Kids were an apology for this month's meeting.
<b>3. ACCEPTANCE OF MINUTES OF PREVIOUS MEETINGS</b>	The minutes of the previous meeting held on 13 August 2024 were accepted as a true record.
<b>4. PRESIDENT'S UPDATE</b>	<p>EdM gave the President's update, covering:</p> <ul style="list-style-type: none"><li>• The motion on the year 6 funding was been deferred, pending the outcome of a survey with parents. There will be continued discussion about this in the interim.</li><li>• On a related note, the P&amp;C are developing some guidelines around events, funding, and budgeting for social events. This will help planning for 2025.</li></ul> <p>A quick reminder: the next P&amp;C meeting in November will be the Annual General Meeting (AGM). This meeting is where the P&amp;C for 2025 will be appointed.</p> <p>If you are interested in joining the P&amp;C team in 2025 or want to be considered for a position in the exec or sub-committees please reach out via <a href="mailto:anzacparkpandc@gmail.com">anzacparkpandc@gmail.com</a> or talk to a P&amp;C team member to register your interest.</p>
<b>5. BUSINESS ARISING FROM PREVIOUS MEETING MINUTES</b>	Actions and updates were included in the agenda.
<b>6. CORRESPONDEN CE IN/OUT</b>	There was no correspondence to note for this meeting.
<b>7. PRINCIPAL'S UPDATE</b>	<p>UTH gave an update, covering:</p> <ul style="list-style-type: none"><li>• District P&amp;C meeting was held on Monday night, hosted at Anzac Park.</li></ul>

- For three weeks in Term 4, Unity will be stepping into a relief position within the department. A relief principal will be sought to fill in for Anzac Park during this time.
- Rooftop playground remediation works almost finished; expected to reopen in the next few weeks.
- Canteen tender has finished, and it's expected that a new provider will be running in Term 4.
- General assistant role has been filled; the temporary support (Steve) was successful in applying for the full time position.
- Kindergarten transition for 2025 students is kicking off.
- Some of the events happening throughout term 4 (excursions, events, mountain top on the 5th December) all of which will be covered in the school newsletter.
- For two weeks prior to MountainTop ('MT'), the school will be bringing in a dance instructor to teach all students a dance for MT.
- Unity shared the K-6 syllabus release timeline draft and some details on the content of the new syllabus. Screen capture shown below; you can see more in the meeting recording (approx 18 minutes in)

### K-6 syllabus release and implementation timeline



- **Action:** P&C to share the World Teachers Day materials provided by UTH coming up in October, and encourage parents / P&C to get involved.

Thanks to issues with an iPhone becoming accidentally unmuted, real-time feedback was received from online participants that confirmed that Unity's presentation was good.

### 8. UNDERSTANDING ANXIETY

Eloise Coates gave a presentation on understanding anxiety in children. See the recording link on page 1 to watch the presentation (approximately 23 minutes into the video).

There will be two parent seminars on the subject, over Zoom, in September (next Tuesday 17th September) and November. Information will be shared via Compass nearer to the date.

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**9. TREASURER'S  
UPDATE**

General Update

EC provided an update, following submission of a Treasurer's Report covering the period from the last meeting to 9th September 2024.

The P&C received \$4,113.45 in income, comprised of:

- \$1,579.00 in Fathers Day BBQ Sales;
- \$107.40 in Envirobank Income;
- \$742.26 in bank account interest income;
- \$1,684.00 in second hand uniform shop sales

Paid expenses totalled \$1,020.85, including:

- \$178.85 in subscriptions for Zoom & accounting software;
- \$549.02 on supplies for the Father's Day Breakfast;
- \$157.98 on supper catering for the regional P&C meeting hosted by APPS on 9/9/2024.
- \$135.00 for supplies for Election Day fundraising

Our net cash balance increased by \$3,092.60, giving total cash balances of \$246,804.84.

CBA Long-Term Account

The CBA long-term account remains open; it will be closed when time permits. This doesn't impact income or expenses (i.e. it's housekeeping).

Event Reimbursement Policy

EC reminded everyone to contact the P&C as early in advance as possible before spending funds or incurring expenses on behalf of the P&C, including if you're expecting reimbursements from the P&C.

The exec team is bound by the rules of our constitution that any expenditure needs to be approved and minutes recording via a meeting. We've had several requests recently for reimbursement costs that the P&C Executive were not expecting or were not aware of, which is driving this reminder.

This is also a timely reminder that most events are school events supported by the P&C and we run a very tight budget. While we don't expect every event to be a chance to raise significant funds, we do expect the events to attempt to cover the costs incurred by the P&C. Examples include pre-sale of food orders (e.g. Mothers & Father's Day Breakfasts), sale of food on the day (Election BBQ & Bake Sale), or if it not appropriate to be selling the food (e.g. Kindy Play Date), then donations should be sought from the relevant class to cover the required catering. Thank you for your cooperation!

<p><b>10. ROAD SAFETY UPDATES</b></p>	<p>Road/Safety gave an update, covering:</p> <ul style="list-style-type: none"> <li>● The next Road Safety committee meet will be on 11th October</li> <li>● Traffic consultant quotes (noted in previous minutes) are being reviewed</li> <li>● The team is currently working on updating the APPS sustainable transport information pack for 2024. This will aim to be distributed by Wed 6th November; Unity needs submissions Friday 5th October. <ul style="list-style-type: none"> <li>○ Unity noted this will be delivered to kindergarten differently to previous years; will be during the orientation session itself, hence the adjusted timeline compared to last year</li> </ul> </li> <li>● The Roads/Safety team have sent a letter to Tim James noting trucks around the school during restricted times.</li> </ul>
<p><b>11. SOCIAL / FUNDRAISING UPDATE</b></p>	<p>Alys and Gemma provided an update on upcoming events:</p> <ul style="list-style-type: none"> <li>● The election day BBQ will be on Saturday 14th September. <ul style="list-style-type: none"> <li>○ Lots of interest and volunteers for the election day BBQ - with a lot of offers to provide cupcakes for the stall. Also, lots of thanks from Alys/Gemma to the office and to Steve for their support!</li> <li>○ Coca Cola have donated drinks, Woolworths have donated some budget, parents are donating their time and cupcakes; it's been great to see everyone coming together to support.</li> </ul> </li> <li>● Erin B noted that the P&amp;C will also be running a raffle alongside the election day BBQ. <ul style="list-style-type: none"> <li>○ Major prizes are being finalised, by a 7 night stay at the Hilton in Fiji is already confirmed as the top prize</li> <li>○ The P&amp;C will seek businesses to support with additional prizes</li> <li>○ The fundraiser will have around \$3,500 in expenses upfront to secure the major prize, all of which is expected to be offset by raffle sales. <b>EB raised a MOTION to fund the approx. \$3,500 expenses for the raffle. This motion was seconded by SE and was PASSED with no objection.</b></li> </ul> </li> <li>● 30th October trivia night first release has sold out. A (smaller) second round release is coming soon. For more information, contact <a href="mailto:anzacparksocial@gmail.com">anzacparksocial@gmail.com</a></li> </ul>
<p><b>12. CLOSURE OF MEETING</b></p>	<p><b>P&amp;C General Meeting was closed at 7.47pm.</b></p>