



**Minutes of the Anzac Park Public School P&C General Meeting**  
**APPS Staffroom + Zoom ([recording available here](#))**  
**Tuesday 14 May 2024, 7pm**

<b>ATTENDANCE:</b>	Elissa (Lee) Auzins (LA) <i>President</i> *Erin Byrne (EB) <i>Vice-President</i> Eleni Endt (EE) <i>Vice-President</i> *Stephen Edwards (SE) <i>Secretary</i> Erin Coyle (EC) <i>Treasurer</i>	Executive Members
	Corey Googh <i>D&amp;I</i> Nicole Creenaune <i>Tunnels</i> Adrian Steward <i>Safety &amp; Traffic</i> Lauren Dalla <i>Safety &amp; Traffic</i> *Jill Waller <i>Tunnels &amp; Safety &amp; Traffic</i> Kate Piper <i>Class Parents</i> *Ben Hoch <i>Class Parents</i> Alys Holz <i>Social / Fundraising</i> Iris Eustice <i>Second Hand Uniforms</i> Arjun Sido <i>Canteen</i> Tanya Sido <i>Canteen</i>	Non-Executive members
	Unity Taylor-Hill (UTH) <i>Principal</i> Jeremy Hart <i>Deputy Principal</i> Kirsty Lush <i>Real Schools (Guest)</i>	APPS Representatives
	<b>In the staff room:</b> Tanya Sido, Luke Russell  <b>*Online:</b> Amol Hadkar, Naz Alavi, Angela H, Jasmine Cook, Susandra de Rooij, Hasir, Liz Wise, Michael Kwok, Hay Dusky, Liz Torokfalvy, JW	Parents / Members
<b>APOLOGIES:</b>	Evelyn de Moraes (EdM) <i>President</i> Rebecca Wardrop <i>Auditor</i> Jessica Peachey (JP) <i>Secretary</i> Gemma Ash <i>Social / Fundraising</i> Holly King <i>Grants</i>	

## P&C General Meeting Opened at 7.04 pm

<b>1. APOLOGIES/ OPEN</b>	Apologies were received as per the list above. LA opened the general meeting by welcoming parents and deftly managing an array of Zoom-related issues. She noted that the meeting portion would be snappy to accommodate the guest speaker (Kirsty Lush, Real Schools).
<b>2. TEAM KIDS (TK) UPDATE</b>	Lisa Garipian and team provided an update on activities at TeamKids: <ul style="list-style-type: none"><li>● New educators / team members joining</li><li>● The new climbing wall</li><li>● Recent and upcoming events including mothers day, teachers morning tea, and other activities across Term 2</li></ul>
<b>3. SOPIYA BOBBIA ART PROGRAM</b>	Sophia Chung joined to provide an update about the new art course offered at Anzac Park school. More details can be found on <a href="http://sopiyabobbia.com">sopiyabobbia.com</a> or in the school newsletter.
<b>4. ACCEPTANCE OF MINUTES OF PREVIOUS MEETINGS</b>	The minutes of the previous meeting held on 9 April 2024 were accepted as a true record.
<b>5. PRESIDENT'S UPDATE</b>	<p>LA gave a (quick!) update, acknowledging the hard work of a number of P&amp;C members over the month. In particular calling out the success of the combined Mothers Day breakfast and Walk to School day events which involved co-ordination between the school, various sub-committees, parents and carers.</p> <p>LA noted that there has been discussion within the Exec and Class Parent committees about communication protocols, with guidelines being drafted to ensure the purpose of comms channels are clear and some general guidance is given in terms of etiquette for those engaging in those channels.</p> <p>LA noted that the Grants team have also been busy, with a number of updates which will be shared at a future meeting (cut for time!).</p> <p><b>[Action]</b> Class Parents to share comms guidelines when finalised.</p>
<b>6. BUSINESS ARISING FROM PREVIOUS MEETING MINUTES</b>	<p>Actions and updates were included in the agenda.</p> <p><b>Lee raised a MOTION to add two new members (Arjun Sido and Tanya Sido) to the APPS P&amp;C. This motion was seconded by SE and PASSED with no objection.</b> Arjun and Tanya have already submitted paperwork and have been added to the members register. Their \$2 donation was received making them financial members.</p> <p><b>Lee raised a MOTION to appoint Arjun and Tanya as Canteen Co-ordinators. This motion was seconded by SE and PASSED with no objection.</b> Arjun and</p>

	Tanya will meet with the canteen each term as per the role description discussed in the previous meeting. This closes Action #1.
<b>7. CORRESPONDENCE IN/OUT</b>	Lee noted that there had been correspondence from parents related to the canteen. This has been passed to the (new!) canteen co-ordinators to raise with the Canteen in the Term 2 meeting.
<b>8. PRINCIPAL'S UPDATE</b>	<p>UTH gave an update, covering:</p> <ul style="list-style-type: none"> <li>● Welcoming Kirsty Lush from Real Schools, who presented at the meeting and has been working with the school on teacher training</li> <li>● The successful visit with Wilcannia Central School</li> <li>● Emergency management plan updates, and an upcoming emergency drill</li> <li>● Thank yous to the school community for supporting the changes to parent/teacher communications as part of the 'switching off' protocols</li> <li>● Finalisation and use of the new climbing wall</li> <li>● New general assistant for the remainder of 2024 (Steve)</li> <li>● School counsellor update</li> <li>● Deputy principals taking on new responsibilities</li> <li>● A few spruiks for the newsletter, which covered a lot of these items in more detail</li> </ul>
<b>9. KIRSTY LUSH PRESENTATION</b>	Kirsty Lush from Real Schools gave an extended presentation on resilience. A recording of this is available (see page 1 for the link!).

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**10. TREASURER'S  
UPDATE**

General Update

EC provided an update, following submission of a Treasurer's Report cover the period from the last meeting to 14th May 2024. She noted the following as the main revenue/expense items over the month:

- Mothers day event revenue of approx. \$2k. Expenses still being collated.
- Envirobank revenue of approx. \$250 collected, albeit more being chased with the company as per action item listed in the agenda.
- Other items noted included deposit for staff event, income from Kindergarten-only uniform shop sales and entertainment book

Macquarie Bank Accounts

EC noted that the current Commonwealth Bank accounts used by the P&C have do not receive interest income, and term deposit rates offered are not competitive. Given the value of funds held, alternative interest bearing accounts have been sourced with Macquarie Bank chosen as an appropriate provider for interest-bearing accounts.

EC noted that Commonwealth Bank accounts would continue to be used for general transactions and donations to the school, and the primary use of any accounts opened with Macquarie Bank would be to earn interest on funds held for longer-term initiatives (e.g. astroturf, smartboards, air conditioning).

**Lee raised a MOTION to establish two new bank accounts for the APPS P&C: a Macquarie Bank Cash Management Account (CMA), and a Macquarie Bank Cash Management Accelerator Account (Accelerator). This motion was seconded by EC and was PASSED with no objection.**

The nominated persons responsible for the account will be as follows, who are all current office bearers for the APPS P&C:

Elissa Louise Auzins, P&C President  
Erin Maree Hallinan Coyle, P&C Treasurer  
Stephen James Edwards, P&C Secretary

The mode of bank account operation for the new bank accounts will be for transactions to be signed by two operators, in line with [P&C association requirements](#).

Building Fund

EC discussed setting up a building fund, following discussions in previous meetings. Donations to the P&C's building fund, once established, would be tax deductible. The building fund can only donate money to APPS for new buildings and other specifically defined projects, which includes air conditioning installation.

	<p>The establishment of the building fund is a complicated process, involving registration with the ATO, special management by office bearers, and additional reporting. EC has sought legal advice on the set up and management, and believes appointing a specialist to assist with the set up is reasonable. A quote was received which would cover the consultation through to establishment of the building fund, at a cost of \$3k. SE queried whether this is once-off or an ongoing cost - and whether there would be other ongoing costs for having the building fund - and EC confirmed it is once-off.</p> <p><b>Lee raised a MOTION to move forward with establishing a building fund. This motion was seconded by EC and was PASSED with no objection.</b></p> <p><b>Lee raised a MOTION to expense approx. \$3k of P&amp;C funds to seek legal advice for the set up of the building fund. This motion was seconded by EC and was PASSED with no objection.</b></p> <p><u>Voluntary parent contributions</u></p> <p>There was an action item on the agenda to discuss parent contributions. LA noted that following discussions within the Exec team, based on projections of P&amp;C finances by EC over the month, this item will be deferred to June to allow more time for discussion.</p> <p>LA did note that the parent contribution would normally be requested in Term 2, but this will be deferred to Term 3 this year given these conversations. The deferral will allow time for the aforementioned discussions to take place and appropriate communications to be made to the broader school community.</p>
<p><b>11. ROAD SAFETY UPDATES</b></p>	<p>Adrian and Nicole gave the update, which covered:</p> <ul style="list-style-type: none"> <li>● Success of the Walk to School day</li> <li>● Updates on discussions with Independent Traffic Consultant</li> <li>● Tim James, MP for Willoughby, and his visit to the school conducted recently to observe morning traffic issues</li> <li>● Other updates on traffic safety matters, as covered in previous minutes - including a question about the proposed new speed camera around the school</li> </ul> <p>Tim James will be joining the June meeting, so an early start (e.g. 6:30) will be organised to accommodate that + other agenda items and ensure the meeting doesn't run late. The road safety team will be compiling questions from parents via a web form in preparation for the meeting with Tim.</p>
<p><b>12. GENERAL BUSINESS</b></p>	<p>There was no general business raised.</p>
<p><b>13. CLOSURE OF MEETING</b></p>	<p><b>P&amp;C General Meeting was closed at 8.16pm.</b></p>