



**Minutes of the Anzac Park Public School P&C
Annual General Meeting
APPS Staffroom
Tuesday 28 November 2023, 7.42pm**

ATTENDANCE:	Evelyn de Moraes (EdM) <i>Vice-President</i> Elissa (Lee) Auzins (LA) <i>Vice-President</i> Louise Griffiths (LG) <i>Secretary</i> Ian Hindley (IH) <i>Treasurer</i> Rebecca Wardrop (<i>Auditor</i>)	Executive Members
	Nicole Creenaune (<i>Tunnels Coordinator</i>) Eleni Endt (<i>Social/Fundraising Coordinator</i>)	Non-Executive members
	Nadia Tobia (NT) (<i>Relieving Principal</i>) Jeremy Hart (<i>Deputy Principal Years 3-6</i>) Louie Cordwell (<i>Assistant Principal Curriculum and Instruction</i>)	APPS Representatives
	Erin Coyle, Jill Waller, Lauren Dalla, Adrian Stewart, Alys Holz, Gemma Ash, Corey Googh, Stephen Edwards, Iris Eustice, Erin Byrne, Dominic Burke, Benjamin Hoch, Kirsty Cranfield, Bevin Aston, Stephen King and Robyn Luong.	Members
APOLOGIES:	Hema Wadhwa (HW) (<i>President</i>) Unity Taylor-Hill (<i>Principal</i>) Kika Keren Inbar (<i>Canteen Coordinator</i>)	

1. P&C AGM	P&C AGM was opened at 7.42pm.
2. AGM MINUTES	The previous AGM minutes dated 14 March 2023 were accepted as a true record.
3. RECEIPT & ADOPTION OF THE AUDITED FINANCIAL REPORT	<p>IH tabled the 2023 Annual Financial Report for the transitional year ending 31 August 2023 (Financial Report).</p> <p>IH provided a verbal summary of the key financial statements which were taken as read.</p> <p>IH noted the inclusion of the Auditor Report and opinion that the Financial Report gives a true and fair view of the P&C's key financial statements and corresponding notes for the eight months to 31 August 2023.</p>

	<p>Following discussion, the Annual Financial Report for the transitional financial year ending 31 August 2023 was ADOPTED.</p>										
<p>4. ELECTION OF P&C OFFICE BEARER POSITIONS 2024</p>	<p>The Returning Officer (Ms Nadia Tobia) declared all the P&C Executive, Non-Executive & Office Bearer positions vacant.</p> <p>Each vacant P&C Executive role was presented to the meeting and upon consideration of the nominations and on a show of hands, from those eligible to vote, the following appointments were passed:</p> <table border="1"> <thead> <tr> <th>Role</th><th>Who</th></tr> </thead> <tbody> <tr> <td>President</td><td>1. Evelyn de Moraes; and 2. Lee Auzins</td></tr> <tr> <td>Vice-President</td><td>1. Eleni Endt; and 2. Erin Byrne</td></tr> <tr> <td>Treasurer</td><td>1. Erin Coyle</td></tr> <tr> <td>Secretary</td><td>1. Stephen Edwards; and 2. Jessica Peachey</td></tr> </tbody> </table>	Role	Who	President	1. Evelyn de Moraes; and 2. Lee Auzins	Vice-President	1. Eleni Endt; and 2. Erin Byrne	Treasurer	1. Erin Coyle	Secretary	1. Stephen Edwards; and 2. Jessica Peachey
Role	Who										
President	1. Evelyn de Moraes; and 2. Lee Auzins										
Vice-President	1. Eleni Endt; and 2. Erin Byrne										
Treasurer	1. Erin Coyle										
Secretary	1. Stephen Edwards; and 2. Jessica Peachey										
<p>5. ELECTION OF P&C NON-EXECUTIVE POSITIONS</p>	<p>Each vacant P&C Non-Executive role was presented to the meeting and upon consideration of the nominations and on a show of hands, from those eligible to vote, the following appointments were passed.</p> <table border="1"> <thead> <tr> <th>Role</th><th>Who</th></tr> </thead> <tbody> <tr> <td>Social/ Fundraising Coordinator</td><td>1. Gemma Ash; and 2. Alys Holz</td></tr> <tr> <td>Diversity & Inclusion Coordinator</td><td>1. Corey Googh</td></tr> <tr> <td>Safety & Traffic Coordinator</td><td>1. Lauren Dalla 2. Adrian Stewart 3. Jill Waller</td></tr> <tr> <td>Tunnels Coordinator</td><td>1. Nicole Creenaune 2. Jill Waller</td></tr> </tbody> </table>	Role	Who	Social/ Fundraising Coordinator	1. Gemma Ash; and 2. Alys Holz	Diversity & Inclusion Coordinator	1. Corey Googh	Safety & Traffic Coordinator	1. Lauren Dalla 2. Adrian Stewart 3. Jill Waller	Tunnels Coordinator	1. Nicole Creenaune 2. Jill Waller
Role	Who										
Social/ Fundraising Coordinator	1. Gemma Ash; and 2. Alys Holz										
Diversity & Inclusion Coordinator	1. Corey Googh										
Safety & Traffic Coordinator	1. Lauren Dalla 2. Adrian Stewart 3. Jill Waller										
Tunnels Coordinator	1. Nicole Creenaune 2. Jill Waller										

	Canteen Coordinator	Vacant
	Creative Arts Coordinator	Vacant
	Second Hand Uniform Coordinator	1. Iris Eustice
	Grants Coordinator	1. Holly King; and 2. Alys Holz
	OOSH Coordinator	1. Kate Piper
	Class Parent Coordinator	1. Kate Piper; and 2. Ben Hoch
6. P&C CBA BANK ACCOUNT SIGNATORIES	<p>It was RESOLVED that the following former P&C Executives with authority over the APPS P&C CBA Bank Accounts:</p> <ol style="list-style-type: none"> 1. Louise Samantha Griffiths; 2. Ian David Hindley; and 3. Hema Wadhwa <p>be REMOVED in all capacities from the APPS P&C CBA Bank Accounts.</p> <p>It was further RESOLVED that the operators of the APPS P&C CBA Bank Accounts will be changed to the following P&C Executive members:</p> <ol style="list-style-type: none"> 1. Evelyn de Moraes (current and remaining); 2. Elissa Louise Auzins (current and remaining); 3. Eleni Endt; 4. Erin Coyle; and 5. Stephen Edwards 	
7. APPOINTMENT OF AUDITOR	Motion Carried that Rebecca Wardrop will continue as auditor in 2024.	
8. AREAS OF GENERAL BUSINESS:	<p>Road Safety: IH, Lauren Dalla and Nicole Creenaune met with UTH to produce an overarching Safety Document capturing issues recently brought to the attention of the P&C by parents and notable safety issues previously recorded in documents.</p> <p>The Safety Document will now become the master document for all school safety related issues and updated as necessary. Nicole Creenaune has met with an independent traffic consultant (provided her services free of</p>	

charge) who will be formally engaged next year once costs are known to prepare an independent decentralised data set of where our students live and where they drive/travel from. This piece of information will be crucial to suggesting safety improvements. It was noted that the school's location is complicated by the network of local, regional and state roads dissecting the area, not to mention the complication of the Warringah Freeway Tunnel project.

Given the elections of four members to the Safety and Tunnels roles, Lauren suggested that a sub-committee be formed to merge both the safety and tunnels issues given the overlap that exists. This subcommittee would meet regularly with UTH, as well as engaging with parents and carers.

ACTION: It was suggested that this item be considered at the first P&C meeting in February 2024.

Discussion occurred about the Sydney Council Precinct system and that safety improvements/suggestions through the precinct can be sent through to council and that this avenue could also be explored.

Potential 2024 Initiatives:

School Garden: Gemma Ash sought information about the school garden, in particular since the arrival of our native bees. Gemma would be happy to set up a working bee and encourage parents/students to attend to look after the garden and also utilise the outdoor kitchen as well.

ACTION: Native Havens program through North Sydney Council provide free native plants – Lauren Dalla will send through details.

ACTION: Mr Hart to connect Gemma with the school librarian and Learning Support Teacher who oversee the garden.

AFL NSW After School Program: **ACTION:** Ben Hoch to provide Mr Hart with the promotional flyer about AFL NSW after school program at St Leonards Park.

Electronic Signage Board: Ben Hoch spoke to the P&C about the benefit of having an electronic signage board outside the school. **ACTION:** Ben Hoch to send through costings to Mr Hart from suppliers.

Year 6 update on end of year activities: Ben Hoch thanked the Yr 6 Class parents for all their efforts, notably Carmen Tate, Vicki Green and Abby Hindmarsh for their work in delivering Yr 6 traditions that is hoped will continue on beyond the current Yr 6 cohort, being:

- Graduation sport T-shirt,

	<ul style="list-style-type: none"> • Digital Year Book, • Big Day In • Farewell Arch • Balmoral Jetty Jump <p>Ben Hoch is happy to assist with 2024 Yr 6 cohort's end of year planning.</p> <p>APPS Facebook Group: Discussed the issue of removing users from the group as there are a lot of members whose children no longer attend Anzac Park. LA suggested that additional information be sought when compiling class lists for 2024 which will assist in identifying users that can be removed. This exercise could be completed in Term 2.</p>
9. MEETING CLOSURE	There being no further business, the meeting was closed at 8.21pm.