

Minutes of the Anzac Park Public School P&C Meeting
APPS Staffroom
Tuesday 10 October 2023, 7pm

ATTENDANCE:	Ian Hindley (IH) (<i>Treasurer & Acting President</i>) Louise Griffiths (LG) (<i>Secretary</i>)	Executive Team
	Nicole Creenaune (<i>Tunnels Coordinator</i>) Eleni Endt (<i>Social/Fundraising Coordinator</i>) Alex Peutherer (AP) (<i>Grants Coordinator</i>)	P&C Subcommittee members
	Unity Taylor-Hill (UTH) (<i>School Principal</i>)	APPS Representatives
APOLOGIES:	Hema Wadhwa (HW) (<i>President</i>) Evelyn de Moraes (EdM) (<i>Vice President</i>) Elissa (Lee) Auzins (LA) (<i>Vice President</i>) Kika Keren Inbar (<i>Canteen Coordinator</i>) Kate Piper (<i>Class Parent Coordinator</i>)	

There were approximately 6 additional parents/carers in attendance.

1. Apologies	Apologies were received from HW, EdM, LA Ms Inbar and Ms Piper. Mr Hindley agreed to act as President for the meeting.
2. Acceptance of Minutes of Previous Meeting	Minutes of the P&C meeting held on Tuesday 12 September 2023 were accepted as a true record.
3. Correspondence In/Out	There has been no correspondence received since the last meeting.
4. President's Update (15 mins)	LG addressed this item. Draft Mission Statement/Objectives for the Potential Diversity and Inclusion Sub-committee LG read out the draft mission statement for the Inclusion and Diversity Sub-committee, being:

	<p>“The mission of the P&C Subcommittee on Diversity and Inclusion is to create a school community where all students and families feel welcome, respected, and valued. We work to ensure that all students have access to a high-quality education that celebrates their diversity and experiences, and where all students can thrive.</p> <p>We work to achieve our mission by:</p> <ul style="list-style-type: none"> ● Raising awareness of diversity and inclusion within the school community. ● Advocating for policies and practices that promote diversity and inclusion. ● Providing support to students and families from diverse backgrounds. ● Working with the school for a more inclusive learning environment.” <p>No comments were received from parents in relation to the draft mission statement.</p> <p>LG advised that next steps would include exploring the D&I Subcommittee with the community, including seeking a volunteer to lead the Subcommittee as part of the 2024 P&C member elections in November.</p> <p>UTH advised that it would be valuable to discuss with Ms Sackville the D&I Subcommittee as she leads the D&I Community Squad within school.</p> <p>November AGM Timeline:</p> <p>IH discussed the November AGM timeline and confirmed the change to the end of financial year being 31 August.</p> <p>Update: 2024 P&C Executives/Non-Executive Roles:</p> <p>LG confirmed that the P&C role descriptions have been drafted and will be sent out along with a flyer and online Nomination Form (to be developed by Eleni). Nominations for P&C roles are to be received by Monday 27 November.</p>
5. Principal's Update	<p>UTH addressed this item.</p> <p>T4 end of year planning – School numbers for 2024 are crystalising and soon equipment orders will be submitted.</p>

	<p>Student reports: The assessment and reporting period has commenced. Student reports will also include goals and next steps for student development.</p> <p>School Improvement Plan is being developed for the year based on feedback from the parent/carers survey. The survey will be sent back out to the community again as responses have been low.</p> <p>Staffing: There is an Assistant Principal position available for the additional support unit class.</p> <p>Two teachers have resigned and a further two teachers have requested an extension to their leave.</p> <p>Upcoming School events: Include the Mungo Immersion Program and Wilcannia visit.</p> <p>Mr Jones has created an APPS LEGO team to compete in a LEGO League, competing in STEM learning and exploration challenges.</p> <p>Kindy orientation and information evening will be held in the coming weeks.</p> <p>Mountain top and a school disco will round out the year.</p>
6. Treasurer's Update	<p>IH addressed this item.</p> <p>The Treasurer's Report covers the year to 10 October 2023.</p> <p>Since the last report, funds have increased by \$2,490 with the material revenue of \$2,539 being from Second Hand Uniform sales. Total funds now sit at \$219,744.</p> <p>The 2023 Parent Contributions are shortly to be transferred to the P&C account and are expected to total \$80,266.53. As previously approved, the school will receive a donation of \$55k towards the new climbing wall and \$10k towards new library books.</p> <p>Update: Interest Bearing Account for Long Term Funds – This item will be completed when the new P&C Treasurer is appointed.</p> <p>PAYID – this was set up since the last meeting.</p> <p>Mini Eftpos Terminal – we now have 3 terminals which have been setup and were used at the Uniform Shop.</p> <p>Approval to change End of Financial Year: As discussed at the last meeting, to amend the AGM going forward to November each</p>

	<p>year (to align member elections with the school year), the financial year will also need to be changed as the AGM is also to consider the annual financial statements. It was recommended that the new financial year be 1 September to 31 Aug.</p> <p>It was RESOLVED THAT the new financial year be 1 September to 31 August.</p> <p>For the purposes of the November 2023 AGM, a transitional financial year will be considered to 31 August 2023.</p> <p>Approval to register the P&C as a charity for tax deductible donations. IH is exploring this option including the provision of tax receipts to donors.</p>
7. Areas of general business:	<p>TeamKids (TK) Update: LG provided this update as TK were not in attendance at the meeting. Upcoming events include Parent Grab n' Go brekkie, Halloween Party and Games Night. TK will be attending the kindy orientation night. Homework club will commence from week 3, chess classes will be available at an additional cost on Mondays and bookings for next year will open at the end of November.</p> <p>Road Safety Update: Lauren advised that the school revisit its Operational Transport Plan as this was based on a certain no. of students with limited consideration of road safety. Discussion was held around the P&C engaging a Traffic Consultant to support parental concerns about identified safety issues around the school. Both the Traffic Consultant's Report and documented parental concerns could then form the basis of the school's representations at an upcoming Council Safety Committee meeting.</p> <p>ACTION: Lauren/IH will obtain a quote for the Traffic Consultant and report back at the next meeting.</p> <p>Trivia Night 2 November: The event has been sold out and there are great raffle prizes up for grabs. Eleni Endt will report back as to its success at the next meeting.</p> <p>Grants: We will apply for the Community Building Partnership Grant, deadline 27 October.</p> <p>Tunnels Update: A meeting time is being arranged for the school to meet with TfNSW and Acciona (the new contractor for the Warringah Freeway). Tim James MP will be advised about reduction in parking spaces in and around the school. The air</p>

quality data on Anzac Park cuts off at February 2023, being the last amount of data on the website. Unity has not been made aware, Nicole will investigate further and report back at next meeting.

Incidents regarding trucks blocking the streets and affecting buses attempting to park for school excursion. Nicole will provide details to Unity.

8. Meeting
Closure

There being no further business, the meeting was closed at 8.10pm.