



Anzac Park Public School P&C Annual General Meeting

12th March 2019, at 7pm

Meeting Minutes

- Meeting opened:** Joanna Zanello opened the APPS Parents and Citizens (P&C) AGM at 7.04pm on Tuesday 12 March, 2019 in the Staff Room.
- In attendance:** Joanna Zanello, Briony Geekie, Elissa (Lee) Auzins, Kathryn Allen, Unity Taylor Hill, Irina Schuchman, Keith Cranfield, Kate Kingsford Smith, Kylie Antella, Donna Lester, Carmen Tate, Rory Williams, Alison Taylor, Matt Brodie, Victoria Hoch, Alan Hinton, Grant Kepler, Amy Sackville, Fiona Davis
- Apologies:** Flynn McDermott, Vicki Green
- Minutes from:** Victoria Hoch accepted the previous AGM minutes from 13 March 2018
- Correspondence In/Out:** Nil
- President's Report:**
(Joanna Zanello)
- Thank you to all the 2018 P&C members
 - This year the P&C calendar is packed
 - P&C Meetings - First Tuesday every month (term time)
 - Mother's Day Family Breakfast
 - Mountain Top (S1 & S2)
 - Father's Day Family Breakfast
 - Spring Soiree
 - 2019 P&C focus on engaging the school community led by class parents
- Principal's Report:**
(Mrs Unity Taylor-Hill)
- Thank you to P&C for the work done over the past 12 months, the communication and coordination have made a real difference to the APPS community
 - 2019 – 642 students confirmed
 - North Sydney Council have advised work has been established on a school bus, Unity has requested a meeting with state transit and North Sydney Council
 - Reminder of importance of Sentral to keep updated on children's learning – Appointments will be made via this platform for Term 1 Student Led Conferences (Yr1-6) and Parent Teacher Conferences (Yr K). Sentral also gives access to real time assessment data/reports/appointment)
 - Nathan and Wendy are current planning a Working Bee to assist with gardening etc, details to come soon
 - Feedback request re OOSH and Canteen – time has passed on our current agreements – option to renew or re-tender, next steps to be discussed
 - Continue to appoint permanent teachers with a new part time Teacher/Librarian Mrs Watson joining the APPS team in a few weeks
 - As advised to the APPS community via email Unity Taylor-Hill has been seconded Director of School Learning Environments and Change Directorate from Friday 15 March until the end of Term 2. Introduction of Fiona Davis to the meeting who has been at APPS the last 2 weeks handing over to ensure a smooth transition
 - Events
 - T1 & T3 S2/23 Overnight excursions
 - S1 Mountain Top
 - S3 – Spring Soiree
 - Parent forums – Assistant Principals will be leading in W4 of each term
 - Parent forums around vision for learning will running during school time so the community can see this in action – Dates TBA.
 - Coming up this month, Say No to Bullying day and Harmony Day
 - T3 - Sports Carnivals
 - Swim Scheme – will be followed up for T4 with Y2 – further details will be shared when available

- School Photos have been postponed – due to MyYear being currently unavailable due to personal issues
- APPS annual report due in next few weeks

Treasurers Annual Report:
(Kathryn Allen)

As per Treasurer's report, prepared by Kathryn Allen (refer to addendum 1)

Appointment of Auditor Motion Carried – Rebecca Wardrop will continue as Auditor in 2019

Election of 2019 P&C Executive & Office Bearers

Role	Who	Moved	Seconded
President	Joanna Zanello	Alison Taylor	Victoria Hoch
Vice President	Briony Geekie	Elissa Auzins	Irina Schuchman
Treasurer	Kathryn Allen	Victoria Hoch	Keith Cranfield
Secretary	Elissa Auzins	Alison Taylor	Kylie Antella
Auditor	Rebecca Wardrop	Joanna Zanello	Briony Geekie
OOSH	Irina Schuchman	Joanna Zanello	Briony Geekie
Fundraising	Kylie Antella	Carmen	Joanna Zanello
Class Parent Coordinator	Vicki Green	Elissa Auzins	Joanna Zanello
Communication Coordinator	Victoria Hoch	Alison Taylor	Briony Geekie
Uniform Committee	No nominations – Joanna Zanello will take this on		
Canteen Committee	No nominations the current P&C Executive will continue to manage		
Grants & Submissions	Flynn McDermott	Alison Taylor	Grant Kepler
Tunnel/Stacks Committee	Alison Taylor	Joanna Zanello	Elissa Auzins

General Matters:**APPS Wish list for P&C in 2019**

STEAM	\$20 000	This donation will fund additional resources to out STEAM hub. This will include a steam iPad bank and additional resources including robotics and Maker equipment
Library	\$15 000	This donation will support the growth of our school library's non-fiction collection
Student Shark Tank	\$10 000	This proposal would offer student leaders with the opportunity to pitch funding ideas to the P&C executive and the principal to support student led initiatives. The shark tank would meet twice per year to assess proposals
Playground Modifications	\$90 000	This donation will fund the installation of three stages of small fixed equipment on the Lower Terrace and Upper Terrace

2019 Voluntary contribution

\$220 – one child

\$350 – 2 or more children

Recommendation – Air Conditioning – Unity Taylor-Hill advised the school was designed and built with passive cooling and while the P&C could consider the upfront costs, there was a long term implication with ongoing costs which needs to be considered before deciding. It was noted the East side of the school gets warmer

Unity Taylor-Hill will follow up with the original Architect – asking him to come out and work with staff on the design intent of cooling systems

Recommendation – Consideration of ongoing maintenance costs of play equipment/shade sails/astro turf etc

Meeting Closed at 7.46 pm

Contact the P&C at anzacparkpandc@gmail.com or via the Konnective App

Next AGM – 10 March 2020

2018 Annual Financial Report

ANZAC Park Public School P&C

31 December 2018

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Presidents Declaration

The Executive Committee have determined that ANZAC Park Public School P&C Association (APPS P&C) is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

The Executive Committee of ANZAC Park Public School P&C Association declare that:

1. the financial statements and notes, as set out herein present fairly the reporting entity's financial position as at 31 December 2018 and its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements; and
2. in the Executive Committee's opinion there are reasonable grounds to believe that the reporting entity will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Executive Committee:

President: Joanna Zanello

Dated this 12th day of March 2019

Profit & Loss

For the year ended 31 December 2018

	Note	31 Dec 2018	31 Dec 2017
Income			
Envirobank Revenue		\$1,437.70	-
Event Income		\$20,913.23	\$14,577.33
Interest Income		\$0.00	\$88.50
Other Revenue		\$39,930.00	\$0.00
Parent Contributions		\$107,323.08	\$66,818.75
Second-hand Uniform Sales		\$1,997.00	\$0.00
Total Income		\$171,601.01	\$81,484.58
Less Cost of Sales			
Expenditure on Events held by P&C		\$12,577.43	\$3,218.84
Total Cost of Sales		\$12,577.43	\$3,218.84
Gross Profit		\$159,023.58	\$78,265.74
Less Operating Expenses			
Bank Fees		\$15.00	\$0.00
Donations		\$369.43	\$0.00
Donations to APPS School	2	\$105,000.00	\$20,000.00
General Expenses		\$146.80	\$148.33
Insurance		\$441.00	\$425.00
Subscriptions		\$800.00	\$1,028.14
Total Operating Expenses		\$106,772.23	\$21,601.47
Net Profit		\$52,251.35	\$56,664.27

Balance Sheet

As at 31 December 2018

	31 Dec 2018	31 Dec 2017
Assets		
Bank		
Bank and Cash - CBA	\$117,797.98	\$64,905.77
Total Bank	\$117,797.98	\$64,905.77
Current Assets		
Other Receivables	\$1,000.00	\$1,565.86
Total Current Assets	\$1,000.00	\$1,565.86
Total Assets	\$118,797.98	\$66,471.63
Liabilities		
Current Liabilities		
Accrued Expenses	\$200.00	\$0.00
Total Current Liabilities	\$200.00	\$0.00
Non-Current Liabilities		
Loan	\$0.00	\$125.00
Total Non-Current Liabilities	\$0.00	\$125.00
Total Liabilities	\$200.00	\$125.00
Net Assets	\$118,597.98	\$66,346.63
Equity		
Current Year Earnings	\$52,251.35	\$56,664.27
Retained Earnings	\$66,346.63	\$9,682.36
Total Equity	\$118,597.98	\$66,346.63

Notes to the Financial Statements

For the year ended 31 December 2018

1. General Information

The financial statements of the Anzac Park Public School Parents and Citizens Associations (APPS P&C), are presented in Australian dollars, which is APPS P&Cs functional and presentation currency.

APPS P&C was established on 24 February 2016 and is a not-for-profit association.

The financial statements for the year ended 31 December 2018 are authorised on 12 March 2019 by the President of APPS P&C in Cammeray, New South Wales.

1.(a) Statement of Significant Policies

The general purpose financial statements have been prepared in accordance with Australian Accounting Standards – Reduced Disclosure requirements and Interpretations issued by the Australian Accounting Standards Board (AASB) and Parents and Citizens Associations Incorporation Act 1976 NSW. The APPS P&C is a not-for-profit entity for financial reporting purposes under the Australian Accounting Standards.

This financial report is therefore special purpose financial report that has been prepared in order to meet the needs of members.

1.(b) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

1.(c) Trade Receivables and Other Receivables

Trade receivables and other receivables, including distributions receivable, are recognised at the nominal transaction value without taking into account the time value of money. If required a provision for doubtful has been created.

1.(d) Trade Creditors and Other Payables

Trade creditors and other payables, including bank borrowings and distributions payable, are recognised at the nominal transaction value without taking into account the time value of money.

1.(d) Revenue and Other Income

Revenue is measured at the value of the consideration received or receivable.

Interest revenue is recognised when received or receivable.

Grant revenue is recognised in the financial statements when the APPS P&C obtains the control of the grant, it is probable that economic benefits flow to the APPS P&C and the amount of the grant can be measured reliably.

Notes to the Financial Statements

For the year ended 31 December 2018

2. Donations to APPS School

For the year ended 31 December 2018 donations to the ANZAC Park Public School from APPS P&C were \$105,000 (2017 \$20,000).

Details for the two donations were as follows:

On the 27 March 2018 the APPS P&C donated \$45,000 being funds for a shade sail for the playground. The APPS P&C subsequently received a grant of \$39,930 from the NSW State Government towards the cost of installing the shade sail at the school.

On the 22 November 2018 the APPS P&C donated \$60,000 being funds requested from the school for the reimbursement of the following expenses:

Item Requested	Amount
	\$
STEAM	\$20,000
Library	\$15,000
Playground Equipment	\$15,000
Alternative Play Space	\$10,000
Total	\$60,000

3. Contingent Liabilities

At 31 December 2018 the contingent liabilities of the reporting entity were nil.

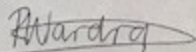
4. Events after Balance Date

No matter or circumstance has arisen since 31 December 2018 that has significantly affected, or may significantly affect, the APPS P&C's operations, the results of those operations, or the APPS P&C's state of affairs in future financial years.

I have audited the financial report of ANZAC Park Public School P&C Association (the entity), which comprises Balance Sheet as at 31 December 2018, the Profit & Loss for the period 1 January 2018 to 31 December 2018, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion the accompanying financial report gives a true and fair view of the entity's financial position as at 31 December 2018 and of its financial performance for the year ended 31 December 2018.

I conducted the audit in accordance with Australian Auditing Standards. I am independent of the entity in accordance with the auditor independence requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants that are relevant to the audit of the financial report in Australia. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.



Rebecca Wardrop
Chartered Accountant
12 March 2019